

The Parish Council Meeting of Flitcham cum Appleton Parish Council

Monday 4th November 2024 at 7:30 p.m.

held at The Community Centre, Flitcham

Present: Susan Allen - Chair Terry Allen
Ann Beasley
Cllr. S Dark Cllr. A Beales
Gill Welham – Clerk

Members of the Public: Robert Timmins

04.11.01 Welcome from the Chair

The Chair welcomed everyone and thanked them for attending, and in particular R Timmins.

04.11.02 To receive and consider apologies for absence

Apologies were received from Cllr. Richard Gray.

04.11.03 To receive Declaration of interest in items on the Agenda

There were no declarations of interest.

04.11.04 To approve and sign minutes of the Parish Council Meeting held on 2nd September 2024

The minutes were approved as a correct record and signed by the Chair.

04.11.05 Matters arising from the minutes not already on the Agenda

01.07.09 b/f previous minutes – RGray to purchase bulk supply of AAA batteries for defib cabinet. **Action R Gray**

02.09.09 TAllen had not yet purchased the Caps required for the Children's playground but would do so prior to the next meeting. **Action: TAllen**

04.11.06 Public Question Time

There were no questions from members of the public.

04.11.07 Reports from the councillors of NCC and BCKL&WN

Cllr Beales had recently attended the LGA conference, a 3 day event which he found informative. All councils were short of money, A.I. could be used to better effect and a lot of discussion regarding devolution deals. He has concerns for W.Norfolk due to its proximity and WN resolutely fought the last attempt at devolution. There have been suggestions that Norfolk should merge with Suffolk making W.Norfolk even more vulnerable.

Cllr Dark advised that all Recycling Centres would be going live from 18th November for the booking only service. No longer the ability to just drive in without an appointment. The Clerk was asked to advertise this via any means possible. **Action: Clerk.**

Norfolk CC wrote to the Treasury with regard to the cut of Winter Fuel Payments, to no avail. However NCC have put money aside for cases of genuine hardship.

Discussions are being held regarding a 'new deal' Devolution but with a different view of what Devolution has meant for the County in the past.

Fortunately the new Government and the local MP's are all on side regarding the upgrade of the QE Hospital which is definitely going ahead.

Cllr Dark has a meeting with Highways Manager and will advise any outcomes from that meeting, he also reminded the PC that the Parish Partnership scheme for County funding ends soon.

04.11.08 Income& Expenditure / Financial Matters

Finance

Approval of payments as follows:

Payments made between meetings not yet formally approved

07.09	BACS - LA Garden Maintenance (August)	£50.00
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21.10	BACS - LA Garden Maintenance (September)	£50.00
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Payments for approval at this meeting

04.11	BACS - G Welham (Clerk's Salary & expenses)	£240.31
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04.11	BACS - HMRC (Clerk Tax)	£60.20
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04.11	BACS – T Allen (Newsletter printer ink)	£34.84
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04.11	620 – Royal British Legion (Wreath donation)	40.00
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04.11	621 – Donation to NARS (CPR Training)	150.00
	Total Expenditure	£625.35
	Balance in current account	£1,844.47
	Balance in business saver account	£2,401.04
	Total balance remaining	£4,245.51

The draft budget had been circulated prior to the meeting; this would need to be considered by all councillors prior to the next meeting in readiness for the decision regarding the Precept for 2025/26.

The donation to the RBL was agreed to keep as last year, however the discussion regarding a donation to St Mary's Church was left until the next meeting when it was hoped all councillors would be present. **C/F next meeting.**

The memory stick was exchanged.

04.11.09 To Review the Playground/Defibrillator monthly Inspection Reports

TA had circulated a report from the latest playground inspection. Lichen was a continual issue. He would arrange for equipment to be sprayed with a fungicidal spray. The work required on the equipment feet was discussed. TA advised that the equipment was not in any current danger and would no doubt be highlighted in the annual inspection. It was agreed to wait until that report was received and at that point the clerk to go out for tenders for the work to be done and then try for part funding of the cost.

In RG's absence the Defibrillator was checked and, as expected, was not working due to pads being out of date. These were changed, defibrillator back working. The Clerk was asked to source and purchase replacement pads for the defibrillator. **Action: Clerk**

04.11.10 To Update re Sandringham Meeting

The Chair advised that she had received an email inviting her to attend a meeting of the local parishes/Sandringham Concerts personnel on 9th January 2025 which she has accepted. An Agenda for the meeting will be forthcoming. In the meantime TA stated he would put an article into the Newsletter to establish if any parishioners had issues they would like raised at that meeting. **Action: TA**

04.11.11 To Review/Update the Emergency Plan

This item had been added to the Agenda to ensure it wasn't forgotten. It was agreed the Review should be put on the list of items that needed to be updated regularly. **Action: Clerk**

As time was short, councillors were asked to review the Plan in time for the next meeting when it would be discussed more fully. **Action: All**

04.11.12 To Update re CPR Training Course

9 people attended the training course which was well received and a very successful evening. The trainer was very informative and helpful. As the course was being run by a charity it was agreed a donation of £150 should be made. The Clerk was asked to send a cheque on behalf of the PC. **Action: Clerk**

04.11.13 To Report re Parish Update Meeting

TA had furnished a report prior to the meeting. The acoustics were much improved and he felt that some of the presentations could have been handled better, but overall a worthwhile exercise. He was concerned that currently the PC have 21 days to respond to a Planning Application but this may be reduced to just a few days making it extremely difficult for PCs to discuss/respond. He also established that the CIL could be used toward playground refurbishment which the PC were unaware of. Cllr. Beales would send a link regarding this to the Clerk. **Action: Cllr Beales**

04.11.14 To Review Village Sign Maintenance

This is an item that appears on the annual review list to ensure the village sign does not fall into disrepair. Discussion took place regarding cleaning the sign. It was agreed that TA would contact LA Garden Maintenance to establish if this could be added to the list of items they take care of. **Action: TAllen**

04.11.15 To Discuss Flitcham Village History website

The Clerk had been made aware by a member of the public that the website was no longer available. It seems that the cost of running the site had made it prohibitive for RWalden to continue. It was agreed that it would be a shame not to continue with this site and TA was asked to discuss with RW what options may be available. **Action: TAllen**

04.11.16 To Agree meeting dates for 2025

It was agreed that meetings would continue bi monthly on the first Monday of the month commencing Monday 6th January, apart from May because of the Bank Holiday weekend when it would be held on Monday 12th May, all commencing at 7:30 pm. The Clerk was asked to issue a schedule of dates and to post on the Flitcham website. **Action: Clerk**

04.11.17 Correspondence

- BCKL&WN – re Local Plan 2021 – 2040 consultation
- ChasDAIflat – re cost of labouring - £27.50 per hour +VAT
- BCKL&WN – re Economic Vision and Strategy consultation
- CPRE Norfolk – re NPPF consultation
- BCKL&WN – re Safe Venue Hire and Prevention Training
- BCKL&WN – re Space Protection Order – Dog control
- Norfolk Libraries – re Workshops (job assistance)
- Norfolk CC Highways – Grit Bin audit
- West Norfolk SPF – re community grants scheme
- West Norfolk – re Defibrillator Grants
- Adult Learning – re upcoming courses
- BCKL&WN – re MMO coastal engagement events
- Borough Planning – re parish update slides
- NCC – re Norfolk Minerals and Waste Local Plan
- BCKL&WN – re Local Plan modifications – Gypsy and Traveller community
- Tim O’Riordan – re Norfolk ALC Board
- Cllr S Dark – re TRO Plan

04.11.18 Business Extra to the Agenda

There were no additional items for discussion other than the Bus Shelter Library. ABeasley is keeping a watchful eye.

04.11.19 Date of next meeting: Monday 6th January 2025. Commencing 7:30pm

Action to be taken by the next meeting:

Clerk

- Advertise on Social Media changes to Norfolk Recycling Centres
- Purchase replacement defibrillator pads
- Send donation to NARS
- Establish requirements for CIL support
- Issue schedule of meeting dates for 2025

R Gray

- Purchase AAA batteries for defibrillator cabinet

T Allen

- Purchase Caps for Playground
- Article in Newsletter re items for Sandringham Concert meeting
- Source assistance with cleaning village sign
- Speak with RW re Flitcham History website

All

- Review Emergency Plan

Items for Next Meeting

Donation to St Mary’s Church
Emergency Plan
Playground Maintenance

The meeting closed at 8:45 pm.