

The Parish Council Meeting of Flitcham cum Appleton Parish Council

Monday 7th July 2025 at 7:30 p.m.

held at The Community Centre, Flitcham

Present: Richard Gray Terry Allen
Ann Beasley Denise House

Gill Welham – Clerk

Members of the Public: Robert Timmins, Philip Clarke, Edward Cross

07.07.01 Welcome from the Chair

The Chair welcomed everyone and thanked them for attending.

07.07.02 To receive and consider apologies for absence

Apologies for absence were received from Cllr. Beales.

07.07.03 Declaration of interest in items on the Agenda

There were no declarations of interest.

07.07.04 To approve and sign minutes of the Parish Council Meeting held on 12th May 2025

The minutes were approved as a correct record and signed by the Chair.

07.07.05 Matters arising from the minutes not already on the Agenda

12.05.04 – Clerk has advised BC of co-option of new councillor

12.05.10 – Clerk had dealt with all necessary documentation required for filing annual accounts, made payment to Clear Council for the PC insurance and necessary certificates posted on the parish website and notice board.

12.05.11 – the playground inspection had been booked for January 2026.

12.05.16 – Emergency Plan to be updated and re-issued. TA advised the document had been updated but not yet re-issued. TA to forward electronic version to clerk for publication. **Action: TA**

07.07.06 Public Question Time

MOP were attending the meeting wishing to discuss item 11. It was agreed they would have an opportunity at that point.

07.07.07 Reports from the councillors of NCC and BCKL&WN

As neither was present at the meeting, there were no reports.

TA updated the meeting re Sandringham Concerts. Road closures would be issued by the end of the week. AB advised that Heritage Live already had some information available with maps showing potential road closures and one way systems etc.

AB also advised that the decision to change to fortnightly emptying of the dog bins was valid and a sensible decision as she continued to audit the situation.

07.07.08 Finance

Approval of payments as follows:

Cash received since last meeting:

Bank interest on Saver Account	£7.37
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Payments made between meetings not yet formally approved

BACS	Norfolk ALC (subscription)	£70.00
BACS	Lynn Business Support	£50.00
BACS	Clear Council Insurance	£561.21
BACS	LA Garden Maintenance (May grass cutting)	£82.50

Payments for approval at this meeting

BACS	G Welham (Clerk's Salary & expenses)	£301.76
BACS	HMRC (Clerk Tax)	£75.40
BACS	LA Garden Maintenance (June grass cutting)	£55.00

Total Expenditure

£1,195.87

Balance in current account c/f	£2,619.07
Balance in business saver account c/f	£2,225.88
Total balance remaining	£4,844.95

- a) **Review of Register of Assets.** This document was issued prior to the meeting, reviewed and agreed.
- b) **Review of Financial Regulations.** This document was issued prior to the meeting, reviewed, agreed and signed by the Chair.
- c) **Review of Internal Controls.** This document was issued prior to the meeting, reviewed, agreed and signed by the Chair.
- d) **Memory stick was exchanged.**

07.07.09 To Review Playground/Defibrillator Monthly Inspections

TA issued the monthly report prior to the meeting. He advised he had trimmed back the hedge along the footpath to the playground. The condition of the fencing is of concern as it is of wooden construction and now beginning to rot at the base and it is in need of painting. He had been liaising with the Church as they were attempting to utilise the Community Payback team and it was hoped the work could be incorporated at the same time. More paint is required to complete the Activity Centre.
RG had checked the defibrillator prior to the meeting and would issue the July check sheet in due course. All working satisfactorily. 75% battery still remaining.

07.07.10 To discuss future of Red Telephone Kiosk

The PC was undecided as to the future of the telephone box in light of it no longer having a working phone. It could be adopted for a minimal £1 and BT would continue to pay the electricity. It could remain locked or used for other purposes. It was therefore agreed to add an article in the Newsletter to ask for suggestions as to what the community would like. **Action: TA**

07.07.11 To Update the PC re future of the Football Field

TA issued information relating to the proposed usage. The proposal was for use on Wednesday/Thursday evenings between 5 and 8pm for junior training, from October to March. There would be portable floodlights used. The pitch would continue to be looked after by farm staff and Neil Farrow. The club have agreed to pay £50 per month for keeping the pitch cut etc. and Edward Cross will pass this payment directly to Neil Farrow. There was some concern about parking in Abbey Road and it was agreed that this was definitely not an option as sufficient parking was available at the ground. Dersingham would need to liaise with the bowls club regarding the toilets/changing rooms as currently they pay for the services to the facility. Various concerns were raised by MOP and it was pointed out that the PC have no jurisdiction over the field as it was owned by Sandringham Estate and leased by Edward Cross, the PC were just being advised as a matter of courtesy. It was agreed the scheme should go ahead and it would be reviewed at the January meeting once the training had commenced and any implications better known. EC agreed to write a piece for the Newsletter.

07.07.12 Correspondence

NCC – re invitation to bid for Parish Partnership scheme
Norfolk ALC – re funding opportunities
CPRE Norfolk – Invitation to join Anti Mega Solar Alliance
Norfolk CC – Update re Local Government Reorganisation
Norfolk CC – Adoption of Norfolk Minerals and Waste Local Plan
Cllr Beales – re planning application for the wall at Chapel House

07.07.13 Business Extra to the Agenda

It was pointed out that the War Memorial hedge was very overgrown and the PC could ask LA Maintenance to deal with this. However, in the past John Blyth has undertaken this as an act of goodwill for the PC. The Clerk offered to contact JB to ask if he would undertake this. **Action: Clerk**
AB asked if there was any more information regarding the Abbey Road verge preservation area as nothing seemed to have been changed. The clerk was asked to contact Cllr Dark once more regarding this.
DH pointed out that as a new councillor she would like to understand more about how we communicate with the community. The village is very fragmented and she feels more could be done to encourage the community as not everyone has access to websites and social media. It was pointed out that the Newsletter had local information and incorporated highlights from the PC meeting. This was hand delivered to every

property in the village and included Appleton and Harpley Dams. Residents only tended to come to meetings when something controversial was on the agenda, otherwise it seemed they were happy to live with the status quo. It was agreed that an item would be added to the next meeting Agenda regarding engagement with the community and in the meantime councillors were asked to give this matter some thought. **Action: Clerk**

07.07.14 Date of next meeting: Monday 1st September 2025. Commencing 7:30pm

Action to be taken by the next meeting:

Clerk

- Contact JB with regard to the War Memorial Hedge
- Contact Stuart Dark re Abbey Road preservation area.

T Allen

- Forward Emergency Plan to Clerk
- Telephone Box article added to next Newsletter
- Locate second memory stick

Items for next Agenda

Engagement with the Community

The meeting closed at 8:40 pm.