

Flitcham cum Appleton Parish Council

34 Beech Road, Downham Market, Norfolk PE38 9PH
Tel: 07876 136054 Email: clerk@flitchampc.norfolkparishes.gov.uk

Chairperson: Richard Gray Clerk: Gill Welham

SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.

20 February 2026

Notice is given that a meeting of Flitcham Parish Council will be held on

Monday 2nd March 2026

7.30pm at the Community Centre.

Yours faithfully

Clerk

AGENDA

1. **Welcome from Chairman**
2. **To receive and consider apologies for absence**
3. **To receive Declarations of Interest**
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
4. **To approve and sign minutes of the Parish Council Meeting held on 5th January, 2026**
5. **Matters arising from the minutes**
12.01.07 A link to the NCC Highways map regarding gritting has been posted on social media.
12.01.08a The Clerk had obtained an invoice for meeting room hire at the Community Centre.
12.01.08b The Precept request had been put forward to the BC.
12.01.09 The Clerk has obtained quotations regarding Playground repair.
12.01.13 The Clerk had started the process for the PC to adopt the Telephone Kiosk.
12.01.16 The Clerk has started the initial claim for a Grant to assist with Playground repairs via the NCC Community Grant system.
6. **Public Question Time (approx. 7.45pm)**
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
7. **Reports from NCC, BCKL&WN and Parish Councillors. (Note re TA)**
8. **Proposal for co-option of New Councillor/s to the PC**
9. **Income & Expenditure / Financial matters**
~ Approval of invoices/cheques for payment
~ To Approve Annual Auditor
~ Exchange Memory Stick – RG
10. **To review Playground/Defibrillator monthly Inspections Report**
11. **To discuss quotations received regarding Playground Repairs and the repeat order for the annual inspection**
12. **To receive update regarding new Councillor training - DH**
13. **To receive update following the Sandringham Concerts meeting in January - RGlazebrook**
14. **To discuss email received from MOP regarding speeding and parking on Abbey Road.**
15. **To discuss email received from MOP regarding dog fouling**
16. **To review and finalise grass cutting/hedge trimming quotations.**
17. **To review and agree Councillor 'Briefs' - Playground monthly inspection/SAMS movement/ PC Notice Board/Defibrillator monthly checks/Welcome Pack/Emergency Plan/ Bus Shelter library / Phone Kiosk/ Planning**

- 18 To discuss fund raising for the PC via Dog Bins/Clothing Bins - DH**
- 19 To review and finalise the Welcome Pack and Emergency Plan**
- 20 To discuss Permissive Pathways**
- 21 Correspondence**
Email ~ Gladiator Events re Trek 24 Sandringham event
Email ~ BCKL&WN re planning application at Abbey Road
Email ~ BCKL&WN re link to CIL briefing
Email ~ BCKL&WN re Local Plan briefing
Email ~ Sovereign Play issuing quote for repair
Email ~ BT Payphones re adoption of kiosk
Email ~ Jessica Williamson re complaint regarding article in Newsletter
Email ~ S Gooch re parking on Abbey Road
Email ~ D Woods re dog fouling
.
- 22 Business extra to the agenda (for discussion only, no decisions can be taken)**
- 23 Date of next meeting: Monday 18th May, 2026 at 7:30pm**

Close of meeting