

Flitcham cum Appleton Parish Council

34 Beech Road, Downham Market, Norfolk PE38 9PH
Tel: 07876 136054 Email: clerk@flitchampc.norfolkparishes.gov.uk

Chairperson: Roger Glazebrook **Clerk:** Gill Welham

SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.

29 June 2026

Notice is given that a meeting of Flitcham Parish Council will be held on

Monday 6th July 2026

7.30pm at the Community Centre.

Yours faithfully

Clerk

AGENDA

- 1. Welcome from Chairman**
- 2. To receive and consider apologies for absence**
- 3. To receive Declarations of Interest**
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
- 4. To approve and sign minutes of the Parish Council Meeting held on 18th May, 2026**
- 5. Matters arising from the minutes**
18.05.02 RG to sign Acceptance of Office
18.05.06 DMD additional signatory update
18.05.09 (d) The Certificate of Exemption and AGAR was forwarded to the External Auditor
18.05.09 (f) Insurance renewal payment was made
18.05.10 the Adoption of the Kiosk was placed on hold with BT
- 6. Public Question Time (approx. 7.45pm)**
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
- 7. Reports from NCC, BCKL&WN and Parish Councillors.**
- 8. Income & Expenditure / Financial matters**
~ Approval of invoices/cheques for payment
~ Review Register of Assets (Depreciation of Playground Equipment to be considered).
~ Exchange Memory Stick
- 9. To review Playground/Defibrillator monthly Inspections Report**
- 10. To discuss/agree budget for purchase of laptop for Clerk**
- 11. To establish details of Allotments within the village**
- 12. To discuss footpaths around Sandringham**
- 13. To make final decision with regard to Telephone Kiosk adoption**
- 14. To discuss the possibility of a Memorial Bench**
- 15. To discuss the possibility of Bus Shelter Sponsorship**
- 16. To discuss 'Dogs off Leads' within the village**
- 17. To discuss Highways/Rangers verge maintenance**
- 18. To review Roles & Responsibilities / mini committees**
- 19. To discuss the maintenance of the current Dog Bins.**
- 20. Correspondence**
Email ~ TRO Norfolk re road closures for RHS Sandringham Flower Show

Email ~ Cllr Lee Jarvis re NCC weekly update
Email ~ TRO Norfolk re road Sandringham road closure for patching work
Email ~ Textile Recycling re Clothing Bank

- .
- 21 Business extra to the agenda (for discussion only, no decisions can be taken)**
22 Date of next meeting: Monday 7th September, 2026 at 7:30pm

Close of meeting