

Flitcham cum Appleton Parish Council

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Chairperson: Roger Glazebrook **Clerk:** Gill Welham

SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.

27 August 2026

Notice is given that a meeting of Flitcham Parish Council will be held on

Monday 7th September 2026

7.30pm at the Community Centre.

Yours faithfully

Clerk

AGENDA

- 1. Welcome from Chairman**
- 2. To receive and consider apologies for absence**
- 3. To receive Declarations of Interest**
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
- 4. To approve and sign minutes of the Parish Council Meeting held on 6th July, 2026**
- 5. Matters arising from the minutes**
06.07.09 ~ RG to liaise with TA regarding playground checks.
~ PCC to liaise with RGray regarding moving of the SAMS units.
06.07.10 ~ Clerk to purchase laptop – this has now been carried out.
06.07.13 ~ Clerk to advise BT that the PC would not now be adopting the phone kiosk. Done.
06.07.16 ~ PCC to prepare an article for the Newsletter re dogs off leads – Actioned.
06.07.17 ~ Clerk to write to the Estate re footpath by the Church – Done.
06.07.19 ~ PCC to contact the Free Paper to get an article placed re Pooch's sponsorship
06.07.21 ~ PCC/AB to place Notices at locations within village regarding Fire Risk. Done
- 6. Public Question Time (approx. 7.45pm)**
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
- 7. Reports from NCC, BCKL&WN and Parish Councillors.**
- 8. Income & Expenditure / Financial matters**
~ Approval of invoices/cheques for payment
~ To review and approve updated Standing Orders
~ To review and approve updated Internal Controls and Audit Policy
~ To review and approve updated Financial Regulations Policy
~ To review and approve updated Flitcham Data Protection Policy
~ To review and approve updated Privacy Policy
~ Approval of the Filming Notice
- 9. To review Playground/Defibrillator monthly Inspections Report**
- 10. To complete additional documentation in order to comply with Barclays new mandate.**
- 11. To discuss the PC's needs for the village Newsletter and Flitcham News (social media)**
- 12. To discuss Policies it is felt the PC should put in place - PCC**
- 13. To review and discuss Funding Opportunities**
- 14. To receive an update re Bus Shelter Sponsorship - PCC**
- 15. To discuss Play Area/Grass Cutting contract**
- 16. To discuss the possibility of a Memorial Bench**

17 To review Community Centre key holders

18 Correspondence

Email ~ BC Local Plan re Consultation in September.

Email ~ Alistair Beales re Community Project Fund is now Open.

Email ~ Parishioner raised concerns about content of Newsletter and queried permission sought.

Email ~ Robert Hunter- Clarke NCC attaching letter to parishes

Email ~ Lee Jarvis re parish update and grants available

Email ~ re Temporary Event Notice for Sandringham Apple Pick

Email ~ NCC re Parish Partnership Funding closing date 1st December

Email ~ Anglian Water re Webinar 3rd September.

19 Business extra to the agenda (for discussion only, no decisions can be taken)

20 Date of next meeting: Monday 2nd November, 2026 at 7:30pm

Close of meeting