

The Parish Council Meeting of Fritcham cum Appleton Parish Council
Tuesday 8th January 2019 at 7:45 p.m.
at the Community Centre, Fritcham

Present: Geoff Kilham Richard Gray
Joey Smithson Mark Dorr
Cllr T Tilbrook (part time) Gill Welham – Clerk

08.01.01 Welcome from chairman

The Chairman welcomed all present and thanked them for attending

08.01.02 To receive and consider apologies for absence

Apologies were received from Monica Mortensson

08.01.03 To receive declarations of interest

There were no declarations of interest.

08.01.04 To approve and sign minutes of the Parish Council Meeting held on 6th November 2018.

The minutes were approved as a correct record and signed by the Chairman

08.01.05 Matters arising from the minutes

04.09.05 Despite various emails, the Community Payback Scheme had not made any contact back. GK felt it was because of the time of year and that we should push this once the weather starts to improve in the Spring.

04.09.07 Cllr Dark had not made any contact with the Clerk despite emails asking for an update. The Clerk was therefore asked to make contact once again with the Highways department regarding the continued concerns of the PC regarding the bridge on Hillington Road and to copy in Cllr Dark on any communications.

06.11.10 The defibrillator had been purchased and now received. Sandringham had been contacted and the heated cabinet had been installed, and was now awaiting the electrician to wire in. Just before Christmas the Parish received a very generous donation from Lady Angela Oswald which meant the defibrillator was now fully funded at no extra cost to the community. Training to use the equipment has been booked and is scheduled to take place on Tuesday 15th January, 2pm at the Community Centre.

08.01.06 Public question time

There were no members of public present.

08.01.07 Reports from the councillors of NCC and BCKL&WN

Cllr Tilbrook advised that because of the Christmas closures the Borough Council had been fairly quiet. However they have now taken ownership of the Innovation Centre which will be self sufficient due to rental income. It was also predicted that any funds raised would be used toward building new houses.

He also advised that a night shelter was now fully operational that can take up to 20 homeless individuals between the hours of 7pm and 9am each day. A mental health nurse will also be available and has been funded for the next 2 years which is seen as a necessary addition as many homeless suffer mental health problems.

GK asked him to clarify the new legislation with regard to ASB and the Control of Dogs. TT subsequently reported back to clarify. The law is that if a village has a fenced off child play area it is now automatically covered by a rule that dogs are not allowed into this area. Previously each village had to apply separately if they wanted this. On a separate point only the police and council officers have the power to fine or deal with the situation. Everyone else such as the parish councillors can only tell the dog owners the rule and/or report it to the authorities.

08.01.08 Councillor Reports

RGray A decision regarding the outstanding planning application that had gone back to implement changes would now have a decision made by 31st January.

**08.01.09 Income & Expenditure/Financial Matters
2019/20 Budget**

The Clerk had circulated the latest draft budget prior to the meeting. This was necessary in order for financing decisions regarding the following items could be made knowledgeably. It was noted that should the precept remain as it was, there would be a deficit of £63 against the budget income. It was also pointed out that the community centre hadn't invoiced the PC for use of the meeting room for the past 3 years and this needed to be addressed. RG to contact Andrew Jarvis, Treasurer of the Community Centre to rectify.

Action: RG

Precept

Following the review of the proposed budget, it was agreed that the Precept should rise by £150. The Clerk would complete the necessary documentation to claim a Precept of £3,350 plus the £20 Council Tax Support Grant which has been slowly phased out and will not be available in the financial year 2020/2021.

Annual Review St Mary's Church Donation

Following discussion between the councillors it was agreed that the church would receive a slightly increased donation of £150 in this financial year. This will be reviewed annually. A cheque was written out and signed at the meeting.

Financial Report

Cash Received	
Villagers donations for defibrillator	£80.00
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Cheques paid between meetings	
507 East of England Ambulance	£1,938.00
Cheques for approval at this meeting	
508 Clerk's Salary (Gill Welham)	£173.98
509 HMRC Clerk's Tax	£2.60
510 Play Inspection Company	£114.00
511 WNCTP	£50.00
512 St Mary's Church Donation	£150.00
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Total Expenditure	£2,428.58
Balance in current account	£1,852.84
Balance in business saver account	£362.95
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Total balance remaining	£2,215.79

08.01.10 Playground Inspection/Play Equipment

The Annual Inspection Report had been received and circulated and it was noted that there was nothing of major concern highlighted other than normal issues regarding algae on the wooden equipment that needs to be dealt with etc. It was hoped that the Community Payback Scheme would help to deal with this in the Spring along with painting the fencing. The cost to the parish of maintaining the playground was discussed and it was felt that the playground should continue to be supported by the PC as the village had very little else for the younger fraternity and fundraising would need to take place should the playground need major investment.

GK asked if the company that carries out the inspection could telephone in advance when the inspection was due to take place as he felt it would be helpful to discuss issues with them. Clerk was asked to contact the company to see if this was possible. **Action: Clerk**

The repeat inspection quote was discussed which has remained at the same price for the past 5 years and was very competitive. It was agreed that this would be signed and returned. **Action: Clerk**

08.01.11 Bridge – Hillington Road

Despite numerous communications with Highways regarding this bridge and the implementation of new road signs, the bridge on Hillington Road continues to be of concern to the parish council. JS had been spoken to in early December regarding yet another accident at the bridge when a work colleague's brother

was heading out of the village and another car coming from Hillington pulled over into the middle of the road and hit his car. The driver suffered back injuries and his car was written off.

It was felt that the PC have a duty of care and must continue to push Highways into making the bridge safer. The Clerk was asked to write once again to Highways and to copy Stuart Dark into the email in order to keep him up to speed with the concerns of the PC. **Action: Clerk**

08.01.12 Data Protection Policy and Procedure

A document had been compiled and circulated prior to the meeting in order that it could be adopted at the meeting. This was a procedure recommended by NALC with slight adjustment to cover Fritcham's needs. The document was agreed unanimously and adopted by the PC. The Chairman signed the document.

08.01.13 Correspondence

~ BCKL&WN re Anti Social Behaviour and the control of dogs. This had been discussed under Cllr Tilbrooks report at 08.01.07

~ Downham Market Town Council re support for reduction of tax burden. This was discussed and because most of the village is owned by Sandringham Estates, this does not affect Fritcham parish.

08.01.14 Business Extra to the Agenda

The clerk had asked if the July meeting could be put back one week to Tuesday 9th July. This was agreed. GK advised that Adam Fenn had repaired the fencing and should have treated the wood but he wasn't sure that the treatment had taken place. He would follow this up with AF.

08.01.15 Date of next meeting: Tuesday 5th March 2018 at 7:45pm

**08.01.16 Action to be taken by the next meeting:
Clerk**

- Contact Playground Inspection regarding renewal and to call when carrying out inspection.
- Write to Highways re Hillington Bridge
- Change date of July meeting on website etc.

R Gray

- Contact Andrew Jarvis re invoices for room rental.

08.01.17 The meeting closed at 9.00 pm.