

Total balance remaining

£4,147.17

Financial Matters

Barclays Bank had confirmed by letter that M Dorr had been accepted as signatory of the account.

The Standing Orders had been circulated prior to the meeting for review. Following discussion, these were approved and signed off by the Chairman.

The Risk Assessments had also been circulated prior to the meeting. This document was also reviewed and agreed as a suitable reflection of the risks faced by the PC and signed off by the Chairman.

The memory stick was exchanged.

03.09.10 Parish Partnership - SAMS

Cllr Dark was again thanked for his contribution to the scheme and was updated as to the status of the project. A meeting with Highways had taken place and position of posts agreed and installed.

The equipment suppliers Westcotec had forwarded training dates for the volunteers who would move the equipment to the various post locations as well as training on how to download and interpret the data collected by the signs. Both the Chairman and Richard Gray would attend on Thursday 12th September. The Clerk would contact Westcotec to advise who would be attending from Flitcham. **Action: Clerk**

03.09.11 Highways - Overgrown Hedges and Footpaths.

The Chairman had the opportunity to discuss with the Highway Engineer the problems with regard to the paths on Hillington Road when attending the village for the SAM 2 mentioned in 03.09.10 above. She advised that the earth ingression onto the paths was more than the Rangers were able to deal with and would need to be scheduled as a separate job.

The Chairman also pointed out to her that the white lines outside his own property had never been repainted following the road resurfacing earlier in the year. However he was able to report that the lines had now been redone.

It was also pointed out that the hedges were overhanging and would need to be cut back in order for the SAM 2 sign to work correctly. This work was not covered in the list of work carried out by Rangers but would need to be carried out by the landowners. The Clerk was asked to contact Sandringham Estate once again to ask them if this could be done as a matter of urgency. **Action: Clerk**

03.09.12 Playground Fencing Maintenance

The Chairman had contacted AFenn regarding painting and repairing the fencing. He/his father originally quoted £640 to carry out the work but following negotiation he was prepared to do the work at a cost of £80 per day and all materials would be supplied by the PC. The Chairman would oversee the work to ensure that a fair day's work was carried out each day. The Chairman had purchased a spray gun and some paint totalling £63 but would not claim for materials until the job was complete as more paint is likely to be needed. The meeting agreed that the cost of £80 per day was fair and reasonable and the work was given the go ahead to commence.

03.09.13 Remembrance Day Wreath Purchase/Presentation

RGray agreed to collect the wreath from King's Lynn prior to the date and asked the Clerk to ensure a cheque was produced for sign off at the November meeting.

The Chairman agreed to present the wreath at Church and also at the Memorial in the village on behalf of the parish council. MM would establish which church the service would be held in this year.

03.09.14 Correspondence

~ Barclays Bank – confirmation of mandate change

03.09.15 Business Extra to the Agenda

There were no items to discuss. However the Clerk promised to send details of the Councillors Code of Conduct and Acceptance of Office documents to both Mr and Mrs Beasley to review before considering becoming councillors. **Action: Clerk**

03.09.16 Date of next meeting: Tuesday 5th November 2019 at 7:45 pm

**03.09.17 Action to be taken by the next meeting:
Clerk**

- Write to Sandringham Estate re overgrown hedges.
- Write to Highways re Hillington Bridge
- Arrange training with Westcotec
- Forward information to Mr and Mrs Beasley

03.09.18 The meeting closed at 8.30 pm.

DRAFT