

The Parish Council Meeting of Fritcham cum Appleton Parish Council
Tuesday 3rd March 2020 at 7:45 p.m.
at the Community Centre, Fritcham

Present: Geoff Kilham Richard Gray
 Monica Mortensson Mark Dorr
 John Beasley Ann Beasley
 Gill Welham – Clerk

03.03.01 Welcome from chairman

The Chairman welcomed everyone and thanked them all for attending.

03.03.02 To receive and consider apologies for absence

Apologies were received Cllr. J.Moriarty

03.03.03 To receive declarations of interest

There were no declarations of interest.

03.03.04 To approve and sign minutes of the Parish Council Meeting held on 7th January 2020

The minutes were approved as a correct record and signed by the Vice Chairman R Gray as the Chairman had not been in attendance at the January meeting.

03.03.05 Matters arising from the minutes

05.11.10 GK asked about the road closure in respect of the bridge maintenance on Hillington Road. The clerk advised that it would be unlikely the PC would have any information until a few weeks before the proposed closure.

07.01.09 Barclays had confirmed that Ann Beasley had been accepted as an additional signatory for the account.

07.01.10 the renovation of the village sign would commence after Easter. RG would get a working party together to help dismantle the sign in order for Robert Walden to carry out the renovation. The only cost to the PC would be toward the paint required. **Action: RG**

03.03.06 Public question time

There were no members of the public present.

03.03.07 Reports from the councillors of NCC and BCKL&WN

Cllr Moriarty had sent apologies in advance, however he advised the following that a new waste collection agreement had been signed and the practical arrangements were being agreed.

The service will commence on the 1st April 2021 and he had been assured that the only changes would be improvements. These would include:

- improved call centre service for reporting a missed bin collection;
- additional free collection service for small electrical items and print cartridges;
- extended window for calling in a missed bin collection, and
- collections on the majority of Bank Holidays.

03.03.08 Councillor Reports

MM advised that she would be attending a police community meeting next week that now replace the SNAP meetings.

RG Planning update re the Webbs Buildings. The final date for approval had already passed but there wasn't any further information on the planning portal. He was aware that a new entrance had been put forward but no decision had been made at this point in time. There was also a question regarding lighting that the Senior Community Safety and Neighbourhood Nuisance Officer was reviewing. Application ongoing.

Nanaimo Cottage – the application had again been refused and likely to be as a result of the Conservation Team report. This application is ongoing.

03.03.09 Income & Expenditure/Financial Report

The Clerk had approached Noelyne Fuller who had once again agreed to carry out the PC annual internal audit. This appointment was agreed unanimously.

The insurance renewal requirements were discussed and it was agreed that the PC should obtain the 3 quotes from Came and Company as usual, plus request a quote from Community Action Suffolk Parish Protect Insurance, a Suffolk based organisation specialising in parish council insurance. **Action: GW**

Cheques for approval at this meeting

538 Clerk's Salary (Gill Welham)	£139.56
539 HMRC (Clerk Tax)	£23.00
540 BCKL&WN (Dog Bins)	£184.70
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Total Expenditure	£347.26
Balance in current account	£2,074.84
Balance in business saver account	£363.31
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Total balance remaining	£2,438.15

The cheques were approved for payment and the memory stick exchanged.

03.03.10 Grass Cutting Playground

GK had managed to contact AFenn with regard to the grass cutting but he had now left the village and wasn't interested in continuing. He had also spoken to JBlyth who wasn't in a position to do the work. GK had however arranged to meet with the gardener from Flitcham House plus ANO and would report back to the PC following those discussions. **Action: GK**

03.03.11 2nd Letter from Mr & Mrs Allen

The letter had been circulated prior to the meeting. Following discussion it was unanimously agreed that the PC acted in good faith and felt that the matter was now closed. The Clerk was asked to respond to Mr & Mrs Allen to that effect. **Action: Clerk**

03.03.12 Playground Inspection

The Clerk had received a repeat inspection quote from The Playground Inspection company keeping the cost at £95 plus VAT. This price has been held for the last 4 years. Following discussion it was agreed that the cost was competitive and that we should continue with this company. The Clerk was asked to place the order. **Action: Clerk**

03.03.13 Correspondence

~ Letter from Mr & Mrs Allen (03.03.11)

03.03.14 Business Extra to the Agenda

GK had been told that the defibrillator had been used at some point in recent weeks although the PC had no knowledge of this. GK was asked to check the defibrillator was still working and whether or not any replacement pads were required. **Action: GK** The Clerk was asked to contact the EofE Ambulance Service to establish the facts as there was concern that this could happen without the PC being notified. **Action: Clerk**

03.03.15 Date of next meeting: Tuesday 5th May 2020 at 7:390 pm (Note earlier time)

03.03.16 Action to be taken by the next meeting: Clerk

- Obtain Insurance quotes
- Reply to Mr & Mrs Allen
- Respond to Playground Inspection company
- Contact EofE Ambulance re defibrillator

R Gray

- Organise working party re village sign

G Kilham

- Report back regarding grass cutting
- Check defibrillator working

03.03.17 The meeting closed at 8.55 pm.

DRAFT