

The Parish Council Meeting of Fritcham cum Appleton Parish Council

Tuesday 14th July 2020 at 7:30 p.m.

Held virtually via Zoom

Present: Geoff Kilham Richard Gray
John Beasley Ann Beasley
Cllr. J Moriarty
Gill Welham – Clerk

14.07.01 Welcome from chairman and apologies for absence

The Chairman welcomed everyone and hoped everyone was staying fit and well. Apologies were received from Mark Dorr.

The Chairman advised that he had received a letter from M Mortensson resigning as Councillor for the parish. It was disappointing news as she had been a hard working councillor for a number of years. The Chairman wanted to thank her for her valuable contribution to the council and noted that she would be sorely missed. The Clerk was asked to advise the Borough Council as there would need to be a notice of a Casual Vacancy that must be advertised. **Action: Clerk**

14.07.02 To receive declarations of interest

There were no declarations of interest.

14.07.03 To approve and sign minutes of the Parish Council Meeting held on 5th May 2020

The minutes were approved as a correct record by all. It was agreed the Clerk should sign them remotely on behalf of the Parish Council.

14.07.04 Matters arising from the minutes

05.05.07 RG updated the council regarding the planning application for the Old Vicarage and the PC's concern regarding access and drainage and whether Highways were aware and taken this into consideration. RG had followed this up and advised that Highways were now happy with the new layout.

14.07.05 Councillors Reports

Cllr Moriarty advised that all councillors were briefed regularly by Stuart Dark who was chairing the Covid response on behalf of the Council however Cllr Moriarty had not been party to these briefings and was taking this matter further. Main meetings of the council have just restarted.

Cllr Moriarty also gave more information regarding input from PC's regarding planning applications in the future and the new 'Sifting' process. He advised that should we have strong views regarding any planning application we should ask Cllr Moriarty to 'call it in' otherwise the application would automatically go to the Sifting Panel which would be held behind closed doors without a detailed Agenda enabling unelected officers to decide on planning applications under delegated authority. If a planning application is 'called in' it will go to Planning Committee. The PC will therefore need to call most applications in due to time constraints which may well expire before the PC take action.

14.07.06 Finance

The Clerk had forwarded the Financial Report prior to the meeting indicating what cheques needed approval for payment. The Insurance cheque had been approved at the previous meeting but had not shown on the finance report. The remaining cheques were approved for payment and the clerk would forward them to the Chairman to obtain two signatures.

542 Business Services at CAS Ltd (Insurance)	280.84
543 Gill Welham (Clerk Salary- 18 weeks)	304.56
544 HMRC (Clerk Tax)	61.20
545 David Hinks (Grass cutting)	56.00
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Total Expenditure	£702.60

Income received

VAT Claim Repayment	68.78
Balance in current account	£4,831.34
Balance in business saver account	<u>£363.98</u>
Total balance remaining	£5,195.32

- a) The financial procedures had been forwarded prior to the meeting for review. The Annual Review of Effectiveness, the Financial Regulations and the Duties of the RFO were all agreed. The Chairman then signed the documents for forward transmission to the Clerk for filing.
- b) The Asset Register had not been forwarded in advance and it was therefore agreed to review this at the next meeting. **Action: Clerk**

14.07.07 Property Numbering

GK advised the PC that an ambulance had been called recently for a resident in the village. Because of the numbering of the properties within the village, which is extremely chaotic with duplicate numbering within the same road, the ambulance took a great deal of time to find the correct property. This could have been a very serious matter involving valuable time for both the patient and the crew involved and could have ended up with a loss of life scenario. Fortunately on this occasion it was not the case, but was something that concerned GK.

GK asked Cllr Moriarty if he would be able to put this forward for discussion at Borough Council. Cllr Moriarty advised we would really need to get the village behind any decision to renumber the village as there could be financial implications for residents, such as change of address on drivers licence, passports, insurance, etc. It was agreed that an article would be put together for the Newsletter in the hope that the PC could get the villagers opinion regarding any change. In the meantime, Cllr Moriarty would speak with relevant persons at the BC. **Action: GK**

14.07.08 Planning

The PC had received a communication from the Borough Council regarding Nanaimo Cottage and the proposed changes to the planning application. Both the Planning Department and the Conservation Advisor are happy with the proposals. RG had circulated a leaflet in the village as door to door discussions are not possible in the current circumstances. Only four responses. Two in favour and two against. It was agreed that the PC were happy the premises were going to be made into a family home and it was unlikely the PC would ever get full agreement. The Clerk was asked to respond stating there had been two negative responses but overall, the PC were happy for the plan to be agreed. **Action: Clerk**

14.07.09 Tidying up Vacant Plots

GK stated that land between 15 Abbey Road and no. 77 (near the Notice board) was looking decidedly untidy with weeds and brambles covering the plot. It was also pointed out the plot near Well Cottage was in a similar condition. The Clerk was asked to write to Sandringham to establish what properties they were attached to, if any, or to enquire if the council could use them as allotments. **Action: Clerk**

14.07.10 Business extra to the Agenda

AB enquired who would cut the grass for the Playing Field. Historically this was undertaken by either the Football Team or Cricket team, but as the field is no longer being used, the owner Edward Cross would likely undertake it.

The Clerk felt that the PC should purchase a small thank you gift and card for MM for her services as councillor. This was agreed. AB offered to arrange this. **Action: AB**

Cllr Moriarty asked if the PC were aware that Christopher Brocklebank Fowler had passed away. He had been the MP covering the village of Fritcham when he was in parliament.

14.07.11 Date of next meeting: Tuesday 1st September 2020 at 7:45 pm**14.07.12 Action to be taken by the next meeting:
Clerk**

- Advise BC re MM resignation
- Prepare Asset Register for next meeting
- Respond re planning application Nanaimo Cottage
- Write to Sandringham re spare plots

G Kilham

- Write article for Newsletter

A Beasley

- Organise gift and card for MM

14.07.13 The meeting closed at 8.40 pm.

DRAFT