

The Parish Council Meeting of Fritcham cum Appleton Parish Council

Tuesday 6th July 2021 at 7:45 p.m.
at the Community Centre, Fritcham

In Attendance: Geoff Kilham Richard Gray
 Ann Beasley Terry Allen
 Robert Walden Cllr. J Moriarty
 Gill Welham (Clerk)

Roger Glazebrook as a member of the public was also present.

06.07.01 Welcome from chairman

The Chairman welcomed all present and thanked them for attending

06.07.02 To receive and consider apologies for absence

No Apologies were received.

06.07.03 To receive declarations of interest

There were no declarations of interest.

06.07.04 To approve and sign minutes of the Parish Council Meeting held on 25th May 2021.

The minutes were approved as a correct record and signed by the Chairman

06.07.05 Matters arising from the minutes

25.05.11 The defibrillator check undertaken had highlighted that the Pads were out of date. The Clerk had ordered replacement pads which had subsequently been delivered and installed. Once in place, the defibrillator light changed to green indicating the equipment was working satisfactorily; the assumption being the out of date pads was the reason the defibrillator was stating action was required.

25.05.13 The PC had received a positive response from the Sandringham Land Agent, Edward Parsons and a date for the Chairman plus some councillors to meet with him had been set for Wednesday 28th July at the Community Centre in order to discuss walking routes around the village.

Cllr Moriarty had also passed on contact details for his colleague David Ormerod and Cllr Allen was arranging to enlist his help with regard to registering footpaths/rights of way, elsewhere in the village.

06.07.06 Public question time

There was one member of public present who was attending the meeting in order to offer himself for co-option to the Parish Council.

06.07.07 Co-option of New Councillor

Documentation relating to new Councillors had been forwarded to Roger Glazebrook prior to the meeting who was welcomed on to the Council by a unanimous vote. RG then signed the Declaration of Acceptance of Office, the Members Code of Conduct and completed the Register of Interests. The Clerk was asked to forward this document to BCKL&WN and advise them of the co-option. **Action: Clerk**

06.07.08 Reports from the councillors of NCC and BCKL&WN

Cllr Moriarty gave his report advising the Local Plan was soon to go out for consultation. The Presentation had been sent out to all Clerks. The Clerk confirmed the document had been received and passed to the PC Councillors for their consideration. Cllr Moriarty advised the main document would not be changed, however any observations made will be produced alongside the document. The Plan is to take the Borough to 2036.

The Climate Change strategy and action plan has been slow to start but steps are being taken to address this.

The Borough have a Town Investment Plan emerging that will potentially help the Borough to access £25m of Town Deal funding that has been allocated by the Government. All information regarding the plans for King's Lynn can be accessed by a website 'Vision King's Lynn'.

MVV plan to build an Incinerator in Wisbech. Statutory Consultation has already commenced and runs until 13th August.

Tourism – this topic is now being discussed. Cllr Moriarty feels our infrastructure is creaking with roads unable to cope and traffic within villages used as short cuts to avoid traffic jams elsewhere, making life difficult for many. Also, tourism needs to take account of the environment.

Cllr Moriarty also apologised for not following up an email received from a parishioner with regard to a conservation matter that had arisen on a planning application within the village. GK advised he had personally sent the email as a resident because he failed to understand why conservation personnel would not allow a boundary wall on a recent planning application, when walls of similar construction were in place opposite the property and around other areas of the village. As the property in question was nearby, Cllr Moriarty would take the opportunity to look at the property before leaving the village and respond back to GK when he had further information.

There was no report from Cllr Stuart Dark.

Parish Councillors Reports

RG advised that planning for 5 Abbey Road had now gone through with no adverse comments from the parish.

Long Cottage following a short consultation period, again there were no real adverse comments. The PC has responded to the BC to that effect on both properties.

06.07.09 Income & Expenditure/Financial Report

a)	Cheques for approval at this meeting	
	566 Clerk's Salary & Expenses (Gill Welham)	£251.24
	567 HMRC (Clerk Tax)	£36.80
	568 Cllr T Allen (playground maintenance)	£24.96
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	Total Expenditure	£313.00
	Balance in current account	£6,190.28
	Balance in business saver account	£364.15
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	Total balance remaining	£6,554.43

b) Financial Review

Documentation for the review of internal procedures had been circulated to all councillors prior to the meeting. Following discussion the following documents were accepted and signed off by the Chairman.

~ Finance Regulations

~ Duties of Responsible Financial Officer

~ Annual Review of Effectiveness of Internal Control and Audit

~ Risk Assessments had been updated to cover the additional SAM unit post

~ The Register of Assets was reviewed and approved as complete.

The USB Memory Stick was exchanged for safe keeping by the Chairman as per the Internal Financial Controls procedures.

06.07.10 Playground Maintenance Review

As had been highlighted in the Annual Inspection, many of the wooden structures were suffering from algae and moss. TA had undertaken work to generally improve the site, removing Covid notices, clean all the equipment and to remove the algae using a scrubbing brush. He had purchased the relevant nuts and spacers missing from some of the equipment and repaired where necessary. Some equipment had been primed in preparation for repainting.

He advised that the structure of the equipment was sound and in good order. The litter bin does not have a lid and therefore when it rains, the water gather's in the bottom of the bin and was looking at other options. GK thanked him for carrying out this work on behalf of the PC.

The quote from Fenland Leisure Products for repairing the wooden posts damaged as a result of strimming was reviewed. The proposal to add steel post feet to the equipment at a total cost of £1,497.14 including VAT was agreed and accepted. It was noted that £249.52 VAT of this could be reclaimed.

The Clerk was asked to confirm the price was still valid as the quote was past the acceptance date. **Action: Clerk**

06.07.11 Armed Forces Covenant and Pledge

Information relating to this had been sent to all in advance of the meeting; however it was unclear what was expected of the parish council and what in fact the PC would be signing up to. Cllr Moriarty advised that he was unaware at Borough Council level of this Covenant. Following discussion, it was agreed that until more information was forthcoming from Norfolk ALC Wellbeing, the PC would defer the matter.

06.07.12 Correspondence

- ~ Norfolk ALC Wellbeing (Armed Forces)
- ~ Norfolk ALC Wellbeing (Safer Norfolk Plan)
- ~ Parish Partnership Scheme – invitation to bid

06.07.13 Business Extra to the Agenda

RGlazebrook was concerned at the appalling condition of the Hillington Road. The nearest shop for residents is at Hillington and should anyone wish to walk there, the path was exceedingly narrow due to overgrown hedges and general undergrowth making it dangerous to walk and virtually impossible for wheelchairs or children's buggies. The Clerk was asked to write once again to Highways. It was pointed out that we should send the email to Cllr Dark copied in to Highways. **Action: Clerk**

N Fuller had emailed the Clerk prior to the meeting to request an Agenda item be added for the September meeting (Feedback from residents on the re-numbering proposal) and if she could be allowed to present it. It was agreed that members of the public are always welcome to attend meetings and the item would be added to the Agenda. The Clerk was asked to advise NF that a copy of her report should be received in advance of the meeting and to make clear to her there would be no definitive response from the PC at the meeting. **Action: Clerk**

06.07.14 Date of next meeting: Tuesday 7th September 2021 at 7:45 pm

**06.07.15 Action to be taken by the next meeting:
Clerk**

- Register of interest forms to BC
- Playground repair – ensure price still current
- Write to SDark/Highways re overgrown paths etc
- Confirm to NFuller

06.07.16 The meeting closed at 9.05 pm.