

# The Parish Council Meeting of Fritcham cum Appleton Parish Council

Tuesday 1<sup>st</sup> March 2022 at 7:30 p.m

at the Community Centre, Fritcham

In Attendance: Cllrs: Geoff Kilham Richard Gray  
Ann Beasley Roger Glazebrook  
Noelyne Fuller Terry Allen  
Susan Allen  
Jim Moriarty (BC)  
Gill Welham (Clerk)

Member of the public: K Loader

## **01.03.01 Welcome from chairman**

The Chairman thanked everyone for attending and welcomed Susan Allen to her first PC meeting since co-option.

## **01.03.02 To receive and consider apologies for absence**

No apologies were received from Stuart Dark.

## **01.3.03 To receive declarations of interest**

There were no declarations of interest.

## **01.03.04 To approve and sign minutes of the Parish Council Meeting held on 4<sup>th</sup> January 2022**

The minutes were approved as a correct record and signed by the Chairman

## **01.03.05 Matters arising from the minutes**

04.01.09 Payment the PC make to the Church had been questioned at the previous meeting. It was pointed out that the member of the public who raised the query was in fact the Chairman of the organisation he suggested should received the donation. Following discussion it was agreed the PC would continue to make donations directly to Fritcham PCC.

04.01.15 Cllr Glazebrook advised that the path on Hillington Road had now been cleared by Highways.

## **01.03.06 Public question time**

K Loader was invited to speak. He advised he was interested in hearing about an item on the Agenda regarding footpaths. He has grave concerns relating to walking his dog on the roadside as traffic was heavier, vehicles driving too fast and he considered it now too dangerous to exercise his dog without using the local footpaths. The Chairman thanked him for his comments.

## **01.03.07 Reports from the councillors of NCC and BCKL&WN**

Cllr Moriarty reminded the PC that no organisation from Fritcham had come forward to seek funding from his allocated Community Fund. This money could not be used to assist a PC or a Church, but could be put toward good causes within the community. It was agreed the Community Centre could benefit and it was agreed they would be advised to make application direct to Cllr Moriarty. **Action: GK**

Cllr Moriarty advised that County Lines criminality was spreading in West Norfolk and the PC need to be alert to vulnerable individuals being targeted to become mules.

He also advised that the PC had now missed out with regard to funding for Road Safety measures within West Norfolk from the Community Road funding project. Fritcham in collaboration with Hillington PC had forwarded proposals for consideration, but despite numerous attempts to get a response from Cllr Dark he failed to acknowledge.

The Clerk was asked to contact Hillington PC to establish if they had finally received any updates from Cllr Dark, and if not, to put together a draft letter of complaint to send to NCC. **Action: Clerk**

## **01.03.08 Income & Expenditure/Financial Report**

Cheques for approval at this meeting

587 Clerk's Salary	£175.95
588 HMRC (Clerk Tax)	£26.40
589 Fritcham Hall & Community Centre (Rent)	£90.00

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Total Expenditure	£292.35
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Balance in current account	£2,594.61
Balance in business saver account	£364.15
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Total balance remaining	£2,958.76

The final budget for 2022/23 was presented and agreed.

The review for PC insurance was considered and the Clerk was asked to provide quotes for the renewal due on 1<sup>st</sup> June 2022. **Action: Clerk**

The USB Memory Stick was exchanged for safe keeping by the Chairman as per the Internal Financial Controls procedures.

**01.03.09 Review Playground/Defibrillator Reports**

Cllr Allen had carried out a playground inspection and the report forwarded to all councillors prior the meeting. There were a few minor issues to monitor; the rubber cover on the swing handle was beginning to wear and the underside of the large swing seats were showing cracks. Also the climbing net has a plastic covering at the top edge which was deteriorating and might leave a sharp edge that could result in a child being hurt. TA was closely monitoring this and was looking for ways to address the problems. He has also attached a spring to the gate closure. The sign stating No Dogs is being disregarded as some dogs have been seen exercising within the play area.

TA was thanked for his comprehensive report and the work undertaken to keep the playground safe.

The Chairman had undertaken an inspection of the defibrillator and completed the Inspection Form for filing by the Clerk.

**01.03.10 Flitcham Footpaths**

The proposal put forward by Edward Parsons was considered. The proposal bore no resemblance to that originally requested and in fact put major responsibilities onto the PC for the maintenance of the footpaths and would be a liability if the agreement was signed.

Following discussion it was felt that the Estate were not giving the villagers anything, and in fact appeared to be taking away what the parish already have.

It was agreed that Cllr Glazebrook would draft a response back to Edward Parsons for review before onward transmission by the Clerk. **Action: RGlazebrook**

**01.03.11 Speed Limits b/f last meeting**

As discussed earlier in the meeting, this had not progressed. Discussion about downloading data took place and it was pointed out that any work regarding obtaining data or moving the SAMS units should be undertaken in pairs wearing Hi-Vis clothing in line with the Risk Assessment.

RG offered his services to GK when undertaking moving the units.

**01.03.12 Village re-numbering b/f last meeting**

Cllr Moriarty advised the meeting that the BC had still not been able to progress the issue regarding the voting system and strongly advised the PC not to take this forward until it had been resolved.

There was a discussion regarding a public meeting. It was pointed out that should some councillors want to hold a public meeting to open up dialogue, they could do this. However it would not be a Parish meeting and therefore the Clerk and some councillors would not need to attend.

Cllr Moriarty was asked if he would chair such a meeting. He stated he would, although he would not participate in the debate.

**01.03.13 Grass Cutting contract**

It was agreed that David Hinks would be approached to establish if he would be willing to continue cutting the grass in the playground and give an update on his current charges. **Action: GK**

**01.03.14 Work on Nanaimo Cottage**

This item had been added to the Agenda at the request of a councillor. There was concern that the condition of the building site was an eyesore and that progress seemed slow. Following discussion it was felt this was not particularly a PC matter. No action to be taken.

**01.03.15 Overgrown land at 39 Church Road**

This item had also been added at the request of a Councillor. Following discussion it felt this item was a similar request to item 14 and should be treated as such. Therefore no action to be taken.

**01.03.16 To review Village Sign Maintenance**

This had been placed on the Agenda as a reminder that maintenance of the village sign would be reviewed yearly at the March meeting. As this had recently been renovated, no action required at the present moment.

**01.03.17 Correspondence**

No items of correspondence received requiring action

**01.03.18 Business Extra to the Agenda**

Cllr Fuller reminded the PC that grants were available to help communities celebrate the Queens Jubilee. NF offered to write an article for the Newsletter for volunteers to help form a sub-committee to assist with planning an event.

Cllr Gray advised the original reason for meetings to commence at 7:45 was due to Centre opening times. As this was no longer an issue, it was agreed meetings could commence at 7:30 moving forward.

The Chairman advised the phone box light was no longer working and that there had been a build up of books placed in the box that needed moving. It was suggested these could be placed on a shelf within the bus shelter.

**01.03.19 Date of next meeting: Tuesday 3<sup>rd</sup> May 2022.**

**This would be both the Annual Parish Meeting and Annual Parish Council Meeting**

Commencing **7:30pm**

**01.03.20 Action to be taken by the next meeting:**

**Clerk**

- Contact Hillington re S Dark
- Obtain insurance quotes

**Chairman**

- Make application for Community Fund on behalf of the Community Centre from Cllr Moriarty
- Contact David Hind re grass cutting contract

**Cllr Glazebrook**

- Draft letter to Estate re footpaths

**Items for next Agenda**

Bring forward footpath update

Bring forward Speed limits

Bring forward Village renumbering

The meeting closed at 8.50 pm.