

The Parish Council Meeting of Fritcham cum Appleton Parish Council

Tuesday 6th September 2022 at 7:30 p.m.

held at The Community Centre, Fritcham

Present: Susan Allen Terry Allen
Ann Beasley Roger Glazebrook
Richard Gray
Gill Welham - Clerk

06.09.01 Welcome from chairman

The Chairman thanked everyone for attending.

06.09.02 To receive and consider apologies for absence

Apologies were received from Noelyne Fuller and Cllr. J Moriarty – BC.
It was noted that no apologies had been received from Cllr S Dark -CC

06.09.03 To receive declarations of interest

There were no declarations of interest.

06.09.04 To approve and sign minutes of the Parish Council Meeting held on 12th July, 2022

The minutes were approved as a correct record and signed by the Chairman

06.09.05 Matters arising from the minutes not already on the Agenda

12.07.08 – Dog Bins – it has been confirmed that the dog bins are owned by the PC.

12.07.09 – replacement defibrillator pads had been ordered and received.

12.07.10 – parking. An email had been received to advise the BC cannot do anything about parking as it was not illegal to park on a pavement unless it was causing an obstruction. Following discussion the PC agreed to write to the local police to highlight the issue by sending photographic evidence of the problem. **Action: Clerk**

12.07.11 – PC representative on the Centre MC. RGlazebrook did not feel able at this point in time to take up this role. The matter was ongoing.

12.07.13 – NF had agreed to take on the Emergency Plan and was currently reviewing it. This would be c/f to the November meeting.

RGlazebrook had agreed to assist with the movement of the SAMS machine. However the data is not able to be downloaded as it requires an android tablet and all councillors currently have Apple. TA to advertise in the Newsletter for help in this matter.

12.07.15 – Planning on Church Road. SA advised that she had spoken to neighbours regarding the application prior to the PC input. Concerns were highlighted regarding the flat roof and wooden cladding which the conservation office also objected to. The cladding was ultimately changed. It was noted that the property was now up for sale.

06.09.06 Public question time

No members of the public were present.

06.09.07 To consider Village re-numbering – follow up from BC meeting

TA had attended a face to face meeting with the BC regarding this matter. It clarified a number of points and gave the PC some options to consider.

The principal outcomes were:

If we proceed to a ballot, then only votes cast will be counted and the result determined by a simple majority.

With regard to duplicate numbers, the BC have stated that if the PC do not proceed to a ballot, or if a proposal to renumber is rejected, residents affected would be advised to contact the Borough Council requesting a property name and dropping the number. The Council would be willing to do this for “a period of time for no charge”.

SA (Chair) then made a statement as follows:

‘I decided to join the Parish Council because I have the best interests of the village at heart. When I became the chairperson I knew that my predecessor was very keen that the whole village should be re-numbered, and that is the obvious and logical way to proceed. Looking at previous minutes I understand that the Parish Council has been divided over this issue from the start. I knew that it had then festered for a very long time, with early meetings by zoom, which is not ideal. There then followed a wait of nine months for the Borough

Council to make a simple decision on a democratic process if there was to be a ballot for all the residents on this issue. Even then this was only done after we wrote directly to the portfolio holder. This delay exacerbated the issue further and a recent article in the Lynn News only served to inflame the strong feelings within the village. I have taken note and sympathise with both opinions. We now have an undertaking from the Borough Council that those residents having duplicate house numbers will be assisted, free of charge, to officially rename one or both properties. We could have known all this nearly a year ago if the Borough Council had responded earlier. I think that if we decide today, after all this time, to have a village ballot it would be a further long procedure which will be divisive and prolong the anxiety'.

"I therefore Propose that this Parish Council does not proceed further with any plan to renumber the houses in the village".

This proposal was seconded by RGray and a vote undertaken which was carried by 3 votes with 2 abstentions.

A further discussion took place and it was agreed that this information would be filtered back to the parishioners via the Newsletter, particularly with regard to the support from the BC regarding renaming properties within a limited time frame. **Action: TA**

06.09.08 Reports from the councillors of NCC and BCKL&WN

Cllr Moriarty was unable to attend the meeting but had noted the Agenda items that included BC matters. He advised there was nothing to report but was happy to help the PC with any BC issues if his assistance was required.

TA advised that he, and others, had taken down several posters within the village and Hillington depicting a photo of a man stating "Don't Tell Big Brother" with a QR code. When scanned, this QR code has extreme racist and anti-semitic propoganda. Subsequently three copies of a DVD promoting similar views were retrieved from the bus shelter. These and the posters were forwarded to Peter Strange at NorfolkALC Wellbeing as this is in line with information received regarding Patriotic Alternative. PStrange has passed them on to the relevant police officer on the local Prevent panel.

RGray attended the recent Community Centre Management committee meeting on behalf of the PC. There were obvious concerns raised regarding the funding of rising energy bills and it was agreed that discussions need to be held with the Social Club Committee relating to much closer control (e.g. installing timers) on the chiller room which is principally responsible for the very high electricity consumption. Discussions also took place regarding combining the two committees, but was pointed out this was not possible because the Community Centre is run as a charity, alleviating the need to pay full Business Rates. The two committees must be run separately, although it was agreed that some meetings could be held jointly.

The forthcoming meeting of the Management Committee is a pre-planned meeting with a full agenda which RGray has agreed to attend on behalf of the PC.

06.09.09 Income & Expenditure/Financial Report

Online banking had not progressed since the last meeting but the new forms had been completed and authenticated in branch. It was hoped that once these were in place, the PC would be in a position to start using Online banking. Documentation to be forwarded to Barclays Bank once more. **Action: Clerk**

Approval of payments as follows:

Cheques paid between meetings not yet approved

601 Lee Abel (Grass cutting)	£90.00
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Cheques for approval at this meeting

602 Clerk's Salary (and expenses)	£279.67
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603 HMRC (Clerk Tax)	£45.00
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604 Lee Abel (Grass cutting)	£40.00
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605 R Gray (Bus shelter maintenance)	70.87
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Total Expenditure	£525.54
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Balance in current account	£4,870.77
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Balance in business saver account	£364.19
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Total balance remaining	£5,234.96
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- A review of the Risk Assessments was undertaken. It was noted that the SAMS units state they are shared with Hillington although they now have their own SAMS unit and therefore Fritcham own these outright. Although the PC have not received anything officially, if this is the case, the BC need to be notified and the insurance company advised. **Action: TA/Clerk**
- The Memory Stick was exchanged.

06.09.10 Review Playground/Defibrillator Reports

TA had carried out a playground inspection and the report forwarded to all councillors prior the meeting. There continues to be items that need close monitoring, but overall the equipment is at low level risk. TA was thanked for keeping the park maintained.

The Defibrillator bi monthly check would be carried out the following day, although a question was raised about the life expectancy of the battery. The Defibrillator was installed in January 2019 and documentation suggests a life expectancy of c. 5 years. Therefore the PC need to be aware of how to monitor the battery life in the coming year. RGray to investigate further. **Action: RG**

06.09.11 Bus Shelter Repairs

RG advised that the bus shelter repairs were nearing completion and passed the invoice regarding materials to the Clerk for payment. Cllr Dark had offered to fund this expense from his personal NCC budget and the Clerk was asked to forward the invoice to Cllr Dark for reimbursement. RG and TA were thanked for their hard work. **Action: Clerk**

06.09.12 Update on meeting with Highways

This meeting had not taken place. The original meeting scheduled for 10th August was not attended by anyone from NCC. Cllr Dark was contacted and did offer his apologies the following day. A further date of 2nd September was arranged but cancelled two days beforehand by Highways. The PC are still awaiting a date for the re-arranged meeting. The Clerk was asked to chase this. **Action: Clerk.**

06.09.13 Review Village Sign Maintenance

As RGlazebrook lives near the sign he agreed to keep a regular check on the sign and report back at each meeting. **Action: RGlazebrook**

06.09.14 Correspondence

- ~ BCKL&WN re dog bin ownership – the BC have confirmed bins are owned by individual PC's.
- ~ Response from Parking Operations – unable to assist with the parking issue in the village.
- ~ Latest information from Alison Shaw re OTN – the PC wrote to our MP James Wild expressing the PC's concerns.
- ~ BCKL&WN advising planning for caravan site withdrawn
- ~ Forestry Commission re Woodland at Harpley Dams – PC responded asking if parishioners would be allowed access and if the trees would be native species.
- ~ Response from Highways re Hillington Road pathway – confirmed pathway inspected every six weeks.
- ~ Information re TRO at Sedgeford.

06.09.15 Business Extra to the Agenda

AB had agreed to take on the Welcome Pack and was currently reviewing the contents however she has asked everyone to keep her informed if they became aware of new people moving into the village. RG made further comment regarding the Community Centre Management Committee and the need to have the PC represented on that committee.

06.09.16 Date of next meeting: Tuesday 1st November 2022. Commencing 7:30pm

Action to be taken by the next meeting:

Clerk

- Write to the Police regarding parking issues
- Progress online banking documentation
- Advise Highways re ownership of SAMS unit
- Advise PC insurance regarding ownership of SAMS
- Forward invoice to SD for bus shelter maintenance
- Chase Highways/SD re meeting on Road Safety

Terry Allen

- Update villagers with regard to the renumbering via Newsletter

- Obtain confirmation regarding ownership of SAMS unit from Hillington

Richard Gray

- Investigate how to monitor life of Defib battery

Roger Glazebrook

- Monitor Village Sign

Items for next Agenda

Emergency Plan

The meeting closed at 9.00 pm.

DRAFT