

# Flitcham cum Appleton Parish Council

34 Beech Road, Downham Market, Norfolk PE38 9PH  
Tel: 01366 384205 Email: clerkflitchamparishcouncil@hotmail.co.uk

**Chairperson:** Susan Allen **Clerk:** Gill Welham

## ***SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.***

**18 December 2022**

Notice is given that a meeting of Flitcham Parish Council will be held on

**Tuesday 3<sup>rd</sup> January 2023**

**7.30pm at the Community Centre.**

**Yours faithfully**

**Clerk**

## **AGENDA**

- 1. Welcome from Chairman**
- 2. To receive and consider apologies for absence**
- 3. To receive Declarations of Interest**  
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
- 4. To approve and sign minutes of the Parish Council Meeting held on 1<sup>st</sup> November, 2022**
- 5. Matters arising from the minutes**
  - ~ Ownership of Sams
  - ~ Defib battery – now purchased
  - ~ Bus shelter invoice – payment now received from NCC
  - ~ Online banking/additional signatories – what progress?
  - ~ Defib product recall – what action?
  - ~ Letter sent to Highways – result?
  - ~ Response to email re Minerals and Waste Plan
  - ~ Feral cats – email response
  - ~ Attendance at SNAP meetings
- 6. Public Question Time (approx. 7.45pm)**  
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
- 7. Reports from NCC, BCKL&WN and Parish Councillors**
- 8. Correspondence**
  - ~ Email from Norfolk ALC re national pay awards
  - ~ Email from Norfolk ALC Wellbeing – Ready to change
  - ~ Email BCKL&WN re CIL funding
  - ~ Email from Norfolk ALC re Councillor recruitment
  - ~ Email from Norfolk ALC Wellbeing – Civility and Respect Pledge
  - ~ Email Norfolk ALC re .Gov email addresses
  - ~ Email Norfolk ALC re Rural Mobility survey
  - ~ Email Norfolk ALC Newsletter re new services/audit training etc.
  - ~ Email from Cllr Moriarty re County community grant scheme
  - ~ Email from Jason Moorse re Highways meeting
  - ~ Email from Cruso & Wilkins in response to Hillington Wall concerns
  - ~ Email from Cllr Moriarty re NCC Infrastructure and Development meeting
  - ~ Email from Cats Protection re PC enquiry
  - ~ Email from Norfolk Police re local SNAP meetings
  - ~ Email from CNC Building Control
- 9. Income & Expenditure / Financial matters**
  - ~ Online Banking - update
  - ~ Approve Clerk's salary increase and backdated holiday pay.

- ~ Approval of invoices/cheques for payment
- ~ Review/finalise budget for 2023/24
- ~ Agree/set Precept
- ~ Approve appointment of internal auditor – N Fuller
- ~ Exchange Memory Stick

- 10. To review Playground/Defibrillator monthly Inspections Report**
- 11. To complete MoU relating to SAMS placement**
- 12 To consider – 20's Plenty for Us - TA**
- 13 To review the Emergency Plan**
- 14. To discuss feral cats and response from cats protection - TA**
- 15. To discuss Notice board on Old Post Office - SA**
- 16. To discuss - The Churchyard - SA**
- 17 Business extra to the agenda (for discussion only, no decisions can be taken)**
- 18 Date of next meeting: Tuesday 7<sup>th</sup> March 2023 at 7:30pm**

**Close of meeting**