

Flitcham cum Appleton Parish Council

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Chairperson: Susan Allen Clerk: Gill Welham

SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.

16 February 2023

Notice is given that a meeting of Flitcham Parish Council will be held on

Tuesday 7th March 2023

7.30pm at the Community Centre.

Yours faithfully

Clerk

AGENDA

- 1. Welcome from Chairman**
- 2. To receive and consider apologies for absence**
- 3. To receive Declarations of Interest**
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
- 4. To approve and sign minutes of the Parish Council Meeting held on 3rd January, 2023**
- 5. Matters arising from the minutes**
 - ~ CNC Building controls ~ contacted and confirm they continue to monitor the wall
 - ~ Hillington PC ~ copied in to updates re Wall
 - ~ Revised MOU re SAMS units ~ now signed by Highways
 - ~ Westcotec have quoted for supply of replacement batteries for SAMS unit ~ ? purchase
 - ~ Highways responded regarding surface dressing and paving slab at post box – work now on Highways rota
 - ~ SA to contact Church Wardens regarding clearance of rubble ~ update
 - ~ RG feedback relating to SNAP meeting
 - ~ Defibrillator trainings costs researched. ~ costs circulated. Clerk also circulated and published details of how to train yourself via an online video put together by BHF called RevivR.
- 6. Public Question Time (approx. 7.45pm)**
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
- 7. Reports from NCC, BCKL&WN and Parish Councillors**
- 8. Correspondence**
 - ~ Email from joebennett@rcaregeneration.co.uk re Housing Needs Survey
 - ~ Email from Communications@west-norfolk.gov.uk re voter identification requirements
 - ~ Email from Commercial.Training@eastamb.nhs.uk re Defib training costs
 - ~ Email from richard.inman@sparse.gov.uk re Rural Cost of Living Survey
 - ~ Email from sharon.clifton@West-Norfolk.gov.uk re council tax proposal
 - ~ Email from Communications@west-norfolk.gov.uk re A county deal for Norfolk
 - ~ Email from Electoral Services re Nomination packs for councillors
- 9. Income & Expenditure / Financial matters**
 - ~ Online Banking - update
 - ~ Insurance Renewal requirements
 - ~ the need to secure an Internal Auditor
 - ~ Approval of invoices/cheques for payment
 - ~ Review/finalise budget for 2023/24
 - ~ Exchange Memory Stick
- 10. To review Playground/Defibrillator monthly Inspections Report and the Annual Report**
- 11. Election – Councillor nomination packs and delivery to KL.**

- 12. To consider – 20's Plenty for Us - TA**
- 13. To review the Emergency Plan**
- 14 To consider Section 137 spending £1,379.24**
- 15 To consider Parish UK Network**
- 16 To review Grass Cutting contract**
- 17 Business extra to the agenda (for discussion only, no decisions can be taken)**
- 18 Date of next meeting: Tuesday 16th May, 2023 at 7:30pm**

Close of meeting