

# Flitcham cum Appleton Parish Council

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Chairperson: Susan Allen Clerk: Gill Welham

## ***SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.***

**28 June 2023**

Notice is given that a meeting of Flitcham Parish Council will be held on

**Tuesday 4<sup>th</sup> July 2023**

**7.30pm at the Community Centre.**

**Yours faithfully**

**Clerk**

## **AGENDA**

- 1. Welcome from Chairman**
  - 2. To receive and consider apologies for absence**
  - 3. To receive Declarations of Interest**  
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
  - 4. To approve and sign minutes of the Parish Council Meeting held on 16<sup>th</sup> May, 2023**
  - 5. Matters arising from the minute**
  - 6. Public Question Time (approx. 7.45pm)**  
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
  - 7. Reports from NCC, BCKL&WN and Parish Councillors.**
  - 8. Income & Expenditure / Financial matters**  
~ Review Register of Assets (Depreciation of Playground Equipment to be considered). **JBeasley to assist.**  
~ Review and agree Standing Orders  
~ Review and agree Financial Regulations  
~ Review and agree Duties of RFO  
~ Review and agree Internal Controls  
~ Approval of invoices/cheques for payment  
~ Exchange Memory Stick
  - 9. To review Playground/Defibrillator monthly Inspections Report**
  - 10. To review Emergency Plan**
  - 11. To discuss the War Memorial – TA**
  - 12. To follow up Hillington Road wall**
  - 13. Correspondence**  
~ Georgia Thrower – Partnerships for East Coast Communities  
~ CIL Funding Applications  
~ Houghton Festival residents update
  - 14. Business extra to the agenda (for discussion only, no decisions can be taken)**
  - 15. Date of next meeting: Tuesday 5<sup>th</sup> September 2023 at 7:30pm**
- Close of meeting**