



# FLITCHAM COMMUNITY EMERGENCY PLAN

Produced by Flitcham Parish Council

July 2023

**All major emergencies will be dealt with by the emergency services, local authorities, utilities and voluntary agencies in a combined response. This Emergency Plan is not intended to be a substitute for these services and should an emergency situation arise the first action should always be to contact the emergency services by dialling 999.**

In extreme conditions, for example in the event of heavy snow, high temperatures, prolonged loss of power or a serious traffic incident, there is the possibility that the emergency services may not be able to reach the scene immediately. The initial response may rely, therefore, entirely on local residents who will know about particular hazards and problems that affect their area, be aware of individuals who might need assistance in an emergency, and have access to people, resources or buildings that allow them to respond more effectively to specific incidents.

To co-ordinate such activity the Parish Council has formulated this Emergency Plan, headed by the current Parish Councillors, to help the community prepare and reduce the impact. There is no statutory requirement for such a plan but it is good practice and, as we are a small village, this document is fairly simple.

If an emergency arises and it is not possible to contact the emergency services straight away (or if their response may be delayed), the **Flitcham Emergency Plan should be initiated by contacting the Co-ordinator:**

Susan Allen - 01485 600119/07762 976112  
Or Richard Gray (Deputy) - 07880 821892

The Coordinator will alert Flitcham Primary Academy (which has its own procedure) and convene the **Initial Response Team** whose current members are listed below:

Name	Role
Susan Allen	Emergency Coordinator
Richard Gray	Deputy Coordinator
Geraldine Farrow	First Aider
Sophie Allen	Support worker
Neil Farrow	Driver/Mechanic
Ann Beasley and Gill Welham	Communications
Lola Galley	Messenger
Terry Allen	As required

#### **Village Resources**

1. Public phone box (should there be a failure of the mobile phone network)
2. Defibrillator (located in Community Centre porch)
3. Temporary Shelters:

In the event of there being persons (including casualties) requiring temporary shelter, the following buildings will be made available:

Community Centre - Key Holders Terry Allen and Richard Gray  
St Mary's Church - Key Holders Sally Stanton and Keith Loader

If appropriate, and using local knowledge, vulnerable individuals will be contacted directly by the Initial Response Team.

Note: Due to Data Protection requirements, contact details for the persons named above are held by the Coordinator and Deputy, and not given here.

## West Norfolk Emergency Planning External Contact Numbers

Name	Telephone Number	Email/Website
Emergency Services (Police, Ambulance, Fire)	999	Police non-emergency number = 101 <a href="http://www.norfolk.police.uk">www.norfolk.police.uk</a>
Borough Council of King's Lynn and West Norfolk	01553 616200 01553 616601	<a href="http://www.west-norfolk.gov.uk">www.west-norfolk.gov.uk</a>
BCKLWN Emergency Planning Officer	01553 616287	<a href="mailto:kevin.kent@west-norfolk.gov.uk">kevin.kent@west-norfolk.gov.uk</a>
Norfolk County Council	0344 800 8020	<a href="http://www.norfolk.gov.uk">www.norfolk.gov.uk</a>
Anglian Water	03457 145 145	<a href="http://www.anglianwater.co.uk">www.anglianwater.co.uk</a>
Electricity UK Networks	105	<a href="http://www.ukpowernetworks.co.uk">www.ukpowernetworks.co.uk</a>
BT Telephones – Faults	151	<a href="http://www.bt.com">www.bt.com</a>
Environment Agency	0345 988 1188	<a href="http://www.gov.uk/prepare-for-flooding">www.gov.uk/prepare-for-flooding</a>
NHS Direct	111	<a href="http://www.111.nhs.uk">www.111.nhs.uk</a>
Queen Elizabeth Hospital	01553 613613	<a href="http://www.gehkl.nhs.uk">www.gehkl.nhs.uk</a>
Grimston Medical Centre	01485 600341	
Dersingham Surgery	01485 500139	
Snettisham Surgery	01485 572769	
Gt Massingham Surgery	01485 520521	
North Wootton Surgery	01553 631469	