

# Flitcham cum Appleton Parish Council

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Chairperson: Susan Allen Clerk: Gill Welham

## ***SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.***

**26 October 2023**

Notice is given that a meeting of Flitcham Parish Council will be held on

**Tuesday 7<sup>th</sup> November 2023**

**7.30pm at the Community Centre.**

**Yours faithfully**

**Clerk**

## **AGENDA**

- 1. Welcome from Chairman**
- 2. To receive and consider apologies for absence**
- 3. To receive Declarations of Interest**  
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
- 4. To approve and sign minutes of the Parish Council Meeting held on 5<sup>th</sup> September, 2023**
- 5. Matters arising from the minutes**
- 6. Public Question Time (approx. 7.45pm)**  
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
- 7. Reports from NCC, BCKL&WN and Parish Councillors.**
- 8. Income & Expenditure / Financial matters**  
~ Approval of invoices/cheques for payment  
~ To agree donation to Royal British Legion re Poppy Wreath  
~ Review draft budget for 2024/25  
~ Review of annual donation to St Mary's Church  
~ Exchange Memory Stick
- 9. To review Playground/Defibrillator monthly Inspections Report**  
~ expiry date of defibrillator pads – register with Circuit
- 10. Update from TA re meeting with Leaders of the Borough Council - TA**
- 11. To discuss Newsletter production/distribution**
- 12. To discuss/agree Internal Auditor vacancy**
- 13. To Propose/Agree Meeting dates for 2024**
- 14. Correspondence**  
~ Email from TRO re closure of B1153  
~ Email from BCKL&WN re Clean Up Norfolk – Dog Bin licences  
~ Email from BCKL&WN re Parish Update slides  
~ Email from BCKL&WN from Electoral Services re Review on Polling districts and facilities  
~ Email from ICO re collection of annual fee via DD  
~ Email from Susan Andrews re WN Falls Project  
~ Email from Sandringham Estates re Winter Community Coffee Mornings  
~ Email from Norfolk Highways re proposed Rangers visit  
~ Email from BCKL&WN re WN draft Corporate Strategy  
~ Email from BCKL&WN re small grants scheme  
~ Email from BCKL&WN Planning update sessions  
~ Email from Norfolk Police re SNAP meetings

- ~ Email from Sport England re Football Pitch update
- ~ Email from SloWays re national walking network
- ~ Email from Roger Young thanking the PC for arranging the cutting of the War Memorial Hedge
- ~ Email from Norfolk Police re annual budget consultation

**15 Business extra to the agenda (for discussion only, no decisions can be taken)**

**17 Date of next meeting: Tuesday 2<sup>nd</sup> January 2024 at 7:30pm (to be agreed)**

**Close of meeting**