



Fritcham cum Appleton Parish Council

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Chairman: Susan Allen **Clerk:** Gill Welham

Dear Parishioner

The Annual Parish Meeting of Fritcham cum Appleton Parish Council will be held on

Tuesday 7th May 2024 at 7.30 pm at the Community Centre, Fritcham

to be followed by the Annual Parish Council Meeting. You are warmly invited to attend

Yours sincerely (Clerk)

ANNUAL PARISH MEETING AGENDA

1. Apologies for absence
2. Minutes of last Annual Parish Meeting held on 16th May 2023 for approval
3. Matters arising from those minutes
4. Declaration of interests in items on the Agenda
5. Chairman's Report
6. Parish Council Financial Report
7. Reports from village groups:
 - St Mary's Church
 - Fritcham Community Centre Management Committee
 - Fritcham Social Club
 - Fritcham Bowls Club

ANNUAL PARISH COUNCIL AGENDA

1. Apologies for absence – Cllr Beales advance apologies
2. Election of Chairman for the coming year and declaration signed for acceptance of office
3. Election of Vice Chairman for the coming year and declaration signed for acceptance of office.
4. Declaration of interest in items on the Agenda
5. Minutes of the meeting held on 5th March 2024 to be approved.
6. Matters arising from the minutes not already included in this agenda.
 - 05.03.12 – Cllr Dark to revert regarding date of Highways visit
 - 05.03.14 – Change of meeting Day
 - 05.03.15 – Prepare/Sign grass cutting contract
7. Public question time
8. Councillors Reports: Playground, Defibrillator
9. Finance:
 - a. Review of Internal Auditors Notes
 - b. Approve the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3).
 - c. Consider the Accounting Statements 2023-2024
 - d. Approve the Accounting Statements and sign off by Chairman
 - e. Approval of invoices for payment
 - f. Insurance quotes
 - g. Grass Cutting contract
 - h. Exchange memory stick
10. To review Playground Inspection renewal contract and ongoing maintenance issues.
11. To Co-opt any new councillors/encourage new councillors to fill vacancies
12. To discuss placement of The King's Portrait
13. To discuss response re Sandringham Concert licence – TA's draft
14. To discuss possibilities of going to .GOV domain email addresses
15. Correspondence

- ~ Email from RBLI regarding 80th anniversary items for sale
- ~Email from Business Services at CAS unable to quote for insurance
- ~Email from Houghton Festival attaching Residents Letter
- ~ Email from Norfolk ALC – highlighting £100 off .GOV domain names

16. Business extra to the agenda (for discussion only, no decisions can be taken)
17. Date of next meeting: Monday 1st July 2023
- 18 Action to be taken at the next meeting.