



Flitcham cum Appleton Parish Council

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Chairman: Richard Gray **Clerk:** Gill Welham

Dear Parishioner

The Annual Parish Meeting of Flitcham cum Appleton Parish Council will be held on

Tuesday 9 May 2017 at 7.30 pm at the Community Centre, Flitcham

to be followed by the Annual Parish Council Meeting. You are warmly invited to attend

Yours sincerely (Clerk)

ANNUAL PARISH MEETING AGENDA

1. Apologies for absence
2. Minutes of last Annual Parish Meeting held on 3rd May 2016
3. Matters arising from those minutes
4. Declaration of interests in items on the Agenda
5. Chairman's Report
6. Parish Council Financial Report
7. Reports from village groups:
 - St Mary's Church
 - Flitcham Community Centre Management Committee
 - Hillington and Flitcham Good Companions

ANNUAL PARISH COUNCIL AGENDA

1. Apologies for absence
2. Election of Chairman for the coming year and declaration signed for acceptance of office
3. Election of Vice Chairman for the coming year and declaration signed for acceptance of office.
4. Declaration of interest in items on the Agenda
5. Minutes of the meeting held on 7th March 2017 to be approved.
6. Matters arising from the minutes not already included in this agenda.
7. Public question time
8. Finance:
 - Presentation of Annual accounts 2016-2017 for approval
 - External Audit document to be completed and signed off
 - Financial Controls and Risk Assessments to be adopted
 - Approval of invoices/cheques for payment
 - Insurance quotes
9. Councillors Reports
10. Bus Shelter
11. CPRE Norfolk – housing targets
12. Correspondence
 - ~ Stagecoach Bus Timetables
 - ~ Norfolk Family Mediation
13. Business extra to the agenda (for discussion only, no decisions can be taken)
14. Date of next meeting: Tuesday 4th July 2017
15. Action to be taken at the next meeting.