

The Parish Council Meeting of Flitcham cum Appleton Parish Council
Tuesday 1st November 2016 at 7.45 p.m.
at the Community Centre, Flitcham

Present: Mr Richard Gray – Chairman Mr Geoff Kilham
Mr Roger Young Ms Joey Smithson
Gill Welham – Clerk
Mrs Monica Mortensson (member of the public)

01.11.01 Welcome from chairman

The Chairman welcomed all present and thanked them for attending.

01.11.02 To receive and consider apologies for absence

Apologies were received from Cllr John Dobson and Cllr Tim Tilbrook.

01.11.03 To receive declarations of interest

There were no declarations of interest.

01.11.04 To approve and sign minutes of the Parish Council Meeting held on 6th September 2016.

The minutes were approved as a correct record and signed by the Chairman.

01.11.05 Matters arising from the minutes

06.09.12 The clerk had received an email from Highways regarding directional sign to Sandringham. They had agreed to place a small directional sign on the junction in front of the small dwarf wall near the school sign.

06.09.14 The issue raised with Highways regarding the narrowing of the road on Hillington Road was not very successful. They stated the white lines had been in place for approx. 6 months, and were installed to give the appearance of the road narrowing at the bridge to give protection for both the bridge parapets and vehicles. They stated priority boards could not be erected as neither side has priority but there were road narrowing signs in place to warn drivers and there was good visibility in both directions. It was felt the parish council could do nothing more at this point in time having highlighted and documented their concerns.

01.11.06 Public question time

Mrs Mortensson attended the meeting in order to put herself forward as a councillor of the parish. J Smithson proposed she should be co-opted onto the council seconded by R Gray and approved by all other members of the council. Documentation regarding acceptance of office and declaration of interest would be forwarded by the clerk to Mrs Mortensson for signature. **Action: Clerk**

01.11.07 Reports from the councillors of NCC and BCKL&WN

Neither councillor was present therefore no reports were presented. However Cllr Tilbrook had sent an email to update the council on current issues. He advised that the Borough Council decision whether or not to go for devolution had been delayed and would now be decided later in the month. There was pressure to accept the deal and he felt it was likely the council would vote in favour. The County Council were also due to have a vote shortly which would be of great importance.

With regard to social housing, Cllr Tilbrook had discussed this with relevant people and established the information held on individual villages was considerable and had copied an example of information on Gt Massingham. If it was something we as a council would be interested in receiving, he would request it. Following a discussion it was agreed that this would be an item to discuss at the January meeting. **Action: Clerk**

01.11.08 Briefholders Reports

JSmithson asked for a date in January to sign off the Emergency Plan which could then be forward to the Borough Council for their acceptance if the Plan.

RYoung was continuing with the Newsletter and it was via this medium that MMortensson attended the parish council meeting as she had been alarmed that the council might cease to exist if it could not fill the council vacancies. He also advised that there were new residents in the village who had been given the Welcome Pack

GKilham raised concerns about the volume of HGV traffic going through the village which had increased once again because of the beet season. The Anmer Road through the village was very narrow at the bend near Inn House and it was only a matter of time before an accident occurred. It was impossible for 2 HGV vehicles to pass at that point and the continual vibration as vehicles have to break hard when it becomes apparent they are not going to both get through is causing alarm. It was felt that the council needs some advice with regard to getting the matter addressed. In the first instance the clerk was asked to write to Highways. **Action: Clerk**

RGray had no matters to put forward regarding planning.

01.11.09 Finance

Financial Report

The following cheques were approved for payment:

457 Clerk's Salary and expenses (Gill Welham)	£119.00
458 HMRC (Clerk tax)	£29.80
459 A Fenn Grass cutting (2 months)	£56.00
460 Royal British Legion	£30.00
Total Expenditure	£234.80

Balance in current account £1,624.99

Balance in business saver account £362.15

Total balance remaining £1,987.14

The Clerk presented a draft budget for 2017 which would be updated and approved at the January 2017 meeting.

It was also agreed that the donation to St Mary's Church would remain at £100 and the clerk was asked to prepare a cheque for this amount for signing at the January meeting. **Action: Clerk**

01.11.10 Flitcham Phone Box

The council had received notification from BT that the phone kiosk in the village was to be removed. Following receipt of that letter, a planning application was received from the Borough Council concerning the removal of several phone boxes in the area and provided a list of all locations; however Flitcham was not on the list. Following discussion it was agreed that the council wanted to keep the phone box as it was thought to be a 'listed' building. The clerk was asked to get verification if Flitcham kiosk was due for removal and if so, complete the planning documentation to keep the kiosk. **Action: Clerk**

01.11.11 Flitcham Property Location Plan

Everyone agreed that RYoung had done an excellent job in putting the map together. It was agreed that this would go into the Welcome Pack and be placed on the Notice Board at the Community Centre as well as the Website. It was also thought to be a good idea to issue out with the next Newsletter. It was also felt that a copy should be forwarded to the Emergency Services. **Action: Clerk**

01.11.12 Bus Shelter

Sandringham Estate had advised they were unable to assist with the removal of the asbestos roof of the shelter and suggested the council get this removed by experts. GKilham had seen an advert in the newspaper recently offering free quotes for removal. It was agreed he would look up the advert and pass the information to the clerk for action. **Action: GKilham/clerk**

01.11.13 Flitcham School

RYoung had been communicating with the school to get updated information for the village Welcome Pack and had copied the councillors in to his communications. The new head Jane Gardiner appeared to be keen to develop a cordial and productive relationship with the school moving forward.

She has offered to attend parish council meetings and the clerk was asked to write to her to send her the list of 2017 meeting dates and to invite her to attend any of the meetings. **Action: Clerk**

01.11.14 Cenotaph Wall

A parishioner had spoken to JSmithson raising his concerns with regard to the condition of the Cenotaph Wall. This had been highlighted to Sandringham Estate in the past. The clerk was asked to check back when this was initially raised and to take the matter up once again with Mr O'Lone. **Action: Clerk**

01.11.15 Meeting dates for 2017

These were agreed and continue to be the first Tuesday bi monthly commencing 3rd January with the exception of the May meeting to be moved to Tuesday 9th May to allow more time for the Annual Audit preparation. The clerk would circulate a formal meeting date list for distribution and publication on the website.

01.11.16 The Rural Oscars

This was an opportunity put forward by the Countryside Alliance to nominate a rural business within our area for recognition. Following discussion it was agreed that Edward Cross (R&J Cross Ltd) should be nominated and RYoung agreed to supply the necessary information to the Clerk in order to complete the nomination document. **Action: RYoung/Clerk**

01.11.17 Correspondence

BT - advance notice of payphone removal

01.11.18 Business extra to the Agenda

GKilham asked if anything could be done regarding traffic through the village on Sandringham Event days as on occasion it was impossible. All agreed that it was difficult at times, but signs were put in place however the public often ignored the signage preferring to find short cuts via SatNav, something which was impossible to address.

01.11.19 Date of next meeting: Tuesday 3rd January 2017 at 7:45pm

01.11.20 Action to be taken by the next meeting:

Clerk

- Email documentation to MMortensson
- Contact Sandringham re Cenotaph Wall
- Write to Highways regarding HGV traffic through village
- Confirm with planning re phone box
- Raise a cheque for £100 for next meeting
- Send location plan to emergency services
- Get quote for removal of bus shelter roof
- Prepare Meeting Date poster
- Write to Flitcham School with meeting dates
- Nomination for the Rural Oscars to be completed

G Kilham

- Get details of companies offering removal of asbestos

Agenda items next meeting

- Village Plan – Gt Massingham

The meeting closed at 9.50pm.