

The Parish Council Meeting of Flitcham cum Appleton Parish Council
Tuesday 2nd January 2018 at 7.45 p.m.
at the Community Centre, Flitcham

Present: Mr Richard Gray – Chairman Monica Mortensson
Mr Geoff Kilham Joey Smithson
Cllr. Stuart Dark (part time) Cllr. Tim Tilbrook (part time)
Gill Welham – Clerk

02.01.01 Welcome from chairman

The Chairman warmly welcomed all present and wished everyone a happy and healthy New Year.

02.01.02 To receive and consider apologies for absence

No Apologies were received.

02.01.03 To receive declarations of interest

There were no declarations of interest.

02.01.04 To approve and sign minutes of the Parish Council Meeting held on 7th November 2017

The minutes were approved as a correct record and signed by the Chairman.

02.01.05 Matters arising from the minutes

07.11.05 The BT phone box was still not working. GK had rung BT many times but the issue had not yet been resolved.

07.11.13 Sports Field site ownership. It had been recorded that the Sandringham Estate would not give long term lease on the field but RG was aware of a letter stating the parish could use the field. RG would look through the old records to try and find the letter in order that this could be saved electronically for future referral. **Action: RG**

02.01.06 Public question time

There were no members of the public present.

02.01.07 Reports from the councillors of NCC and BCKL&WN

Cllr Dark apologised for not having had much time to deal with local issues recently as he had been given the position of Acting Chairman of Children's Services for the County which had taken up most of his time recently but that area was now running more smoothly and he could begin to concentrate on local issues which was the reason he had taken on the role of County Councillor.

Currently the council are setting the budget for the 2018/19 which is out for consultation as £120m needs to be saved for the year. It was hoped that funding from government would alleviate some of the problems.

Mobile libraries were being scrutinised as they are extremely expensive to run and the format hasn't changed since the 1950's/60's. Ideas currently on the table are that an iPad could be used for selection of available books and then posted out. This is still in the early stages of discussion and local input would be welcome. More information can be found on the Norfolk CC website.

Cllr Dark also advised that he still had some funds remaining in his budget for projects related to Highways etc. The issue with regard to the bridge on Hillington Road was brought to his attention and the Clerk was asked to forward the details of discussions with the Highways so far. **Action: Clerk**

Cllr Tilbrook advised that a review was taking place with regard to traffic and travel and if the council had any pressing issues that they felt strongly about they should let him know in order for him to push our case.

02.01.08 Briefholders Reports

Dawn Nash had tendered her resignation as councillor as her personal circumstances had changed and she felt she would no longer be able to carry out the work as a councillor. The clerk would advise the Borough Council. **Action: Clerk**

MM would be attending the next SNAP meeting which was due to take place in the next few weeks.

JS advised that the Sandringham road sign had now been erected. The Emergency Plan had now been signed up following the dry run. The exercise to the community would take place in the Spring.

02.0109 Financial Matters

Financial Report

The following cheques were approved for payment:

Cheques for approval at this meeting	
485 Clerk's Salary (Gill Welham)	£121.04
486 HMRC (Clerk tax)	£29.20
487 St Mary's Church Donation	£100.00
488 Playground Inspection Company	£114.00
Total Expenditure	£364.24
Balance in current account	£1,725.07
Balance in business saver account	£362.30
Total balance remaining	£2,087.37

Budget 2018/19

The Clerk had forwarded the latest draft budget prior to the meeting for consideration. It was noted that the anticipated spend was £3,215 for the year although there was a small amount within the budget for contingencies. However the council were aware that the children's play area would need continued maintenance and this must be considered in the budget. It was therefore agreed that the Precept should be slightly increased to £3,160 plus the £40 grant received from the Borough Council bringing the total requested to £3,200. **Action: Clerk**

02.01.10 Resignation of Dawn Nash

It was agreed that the council were now seriously low in numbers of councillors and an urgent campaign needed to take place to get new councillors before the Parish council dissolved. JS would design a new advert for the Newsletter and councillors would consider asking various parishioners that may not have expressed an interest in the past but who may just consider joining. **Action: All**

02.01.11 Playground Inspection/Play Equipment

Although the inspection had taken place in late December, the report had not yet been prepared. This was expected imminently. It was therefore agreed that any repairs or replacements would be delayed until receipt of the report. Bring forward for next meeting. **Action: Clerk**

02.01.12 Defibrillator in the Community

The Clerk advised that she had been in touch with the Heart Foundation and they would not be interested in part funding a defibrillator unless it was readily available 24 hours a day and not in a locked case. Discussions had taken place with both EofE Ambulance as well as Cardiac Science who have expressed the possibility of getting a defibrillator by encouraging local businesses to advertise on the equipment. This is ongoing. The clerk had also made application to Tesco in respect of their Bags of Help Funding Scheme which may produce some funding if the parish's cause is accepted.

02.01.13 Correspondence

Norfolk Playing Fields Association membership – it was agreed that until the letter from Sandringham Estate was found, a decision regarding membership should be on hold. To be b/f for next meeting. **Action: Clerk**

02.01.14 Business extra to the Agenda

MM advised she had seen information in the local papers regarding planning permission to build 8 houses on the Sandringham Estate.

02.01.15 Date of next meeting: Tuesday 6th March 2018 at 7:45pm

02.01.16 Action to be taken by the next meeting:

Clerk

- Advise KL re RY resignation DN
- Send Cllr Dark information re Hillington Road bridge
- Apply for Precept
- Reminder for September 2018 meeting regarding Remembrance Day Wreath presentation

RG

- Locate letter from Sandringham re playing field

ALL

- Encourage new councillors to the Parish

Agenda items next meeting

Playground inspection/Play equipment

Emergency Plan

Norfolk Playing Fields Membership

The meeting closed at 9.50pm.