



Flitcham cum Appleton Parish Council

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Chairman: Richard Gray **Clerk:** Gill Welham

Dear Parishioner

The Annual Parish Meeting of Flitcham cum Appleton Parish Council will be held on

Tuesday 8 May 2018 at 7.30 pm at the Community Centre, Flitcham

to be followed by the Annual Parish Council Meeting. You are warmly invited to attend

Yours sincerely (Clerk)

ANNUAL PARISH MEETING AGENDA

1. Apologies for absence
2. Minutes of last Annual Parish Meeting held on 7th May 2017
3. Matters arising from those minutes
4. Declaration of interests in items on the Agenda
5. Chairman's Report
6. Parish Council Financial Report
7. Reports from village groups:
 - St Mary's Church
 - Flitcham Community Centre Management Committee
 - Hillington and Flitcham Good Companions

ANNUAL PARISH COUNCIL AGENDA

1. Apologies for absence
2. Election of Chairman for the coming year and declaration signed for acceptance of office
3. Election of Vice Chairman for the coming year and declaration signed for acceptance of office.
4. Declaration of interest in items on the Agenda
5. Minutes of the meeting held on 6th March 2018 to be approved.
6. Matters arising from the minutes not already included in this agenda.
7. Public question time
8. Councillors Reports
9. Finance:
 - a. Review the effectiveness of the system of internal control
 - b. Approve the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3).
 - c. Consider the Accounting Statements 2017-2018
 - d. Approve the Accounting Statements and sign off by Chairman
 - e. Financial Controls and Risk Assessments to be adopted
 - f. Approval of invoices/cheques for payment
 - g. Insurance quotes
 - h. Approve Clerk Salary increase as per NALC
10. Change of Polling Station
11. Bus Service Funding
12. Correspondence
 - ~ NCC Early Help Community Capacity Team
 - ~ BCKL&WN – Ranger visit
13. Business extra to the agenda (for discussion only, no decisions can be taken)
14. Date of next meeting: Tuesday 3rd July 2018
15. Action to be taken at the next meeting.