



Flitcham cum Appleton Parish Council

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Chairman: Geoff Kilham **Clerk:** Gill Welham

Dear Parishioner

The Annual Parish Meeting of Flitcham cum Appleton Parish Council will be held on

Tuesday 7 May 2019 at 7.30 pm at the Community Centre, Flitcham

to be followed by the Annual Parish Council Meeting. You are warmly invited to attend

Yours sincerely (Clerk)

ANNUAL PARISH MEETING AGENDA

1. Apologies for absence
2. Minutes of last Annual Parish Meeting held on 8th May 2018
3. Matters arising from those minutes
4. Declaration of interests in items on the Agenda
5. Chairman's Report
6. Parish Council Financial Report
7. Reports from village groups:
 - St Mary's Church
 - Flitcham Community Centre Management Committee
 - Hillington and Flitcham Good Companions

ANNUAL PARISH COUNCIL AGENDA

1. Apologies for absence
2. Election of Chairman for the coming year and declaration signed for acceptance of office
3. Election of Vice Chairman for the coming year and declaration signed for acceptance of office.
4. Declaration of interest in items on the Agenda
5. Minutes of the meeting held on 5th March 2019 to be approved.
6. Matters arising from the minutes not already included in this agenda.
7. Public question time
8. Councillors Reports
9. Finance:
 - a. Review the effectiveness of the system of internal control
 - b. Approve the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3).
 - c. Consider the Accounting Statements 2018-2019
 - d. Approve the Accounting Statements and sign off by Chairman
 - e. Financial Controls and Risk Assessments to be adopted
 - f. Approval of invoices/cheques for payment
 - g. Insurance quote
10. Great Massingham Area Community Car Scheme
11. Correspondence
 - ~ BCKL&WN re change of use planning application at Flitcham Barns
12. Business extra to the agenda (for discussion only, no decisions can be taken)
13. Date of next meeting: Tuesday 9th July 2019
14. Action to be taken at the next meeting.