



Flitcham cum Appleton Parish Council

34 Beech Road, Downham Market, Norfolk PE38 9PH

Tel: 01366 384205 Email: clerkflitchamparishcouncil@hotmail.co.uk

Chairman: Geoff Kilham **Clerk:** Gill Welham

Dear Parishioner

The Annual Parish Meeting of Flitcham cum Appleton Parish Council will be held on

Tuesday 3rd May 2022 at 7.30 pm at the Community Centre, Flitcham

to be followed by the Annual Parish Council Meeting. You are warmly invited to attend

Yours sincerely (Clerk)

ANNUAL PARISH MEETING AGENDA

1. Apologies for absence
2. Minutes of last Annual Parish Meeting held on 25th May 2021
3. Matters arising from those minutes
4. Declaration of interests in items on the Agenda
5. Chairman's Report
6. Parish Council Financial Report
7. Reports from village groups:
 - St Mary's Church
 - Flitcham Community Centre Management Committee
 - Flitcham Community Centre Social Committee
 - Flitcham Bowls Club
 - Hillington and Flitcham Good Companions

ANNUAL PARISH COUNCIL AGENDA

1. Apologies for absence
2. Election of Chairman for the coming year and declaration signed for acceptance of office
3. Election of Vice Chairman for the coming year and declaration signed for acceptance of office.
4. Declaration of interest in items on the Agenda
5. Minutes of the meeting held on 1st March 2022 to be approved.
6. Matters arising from the minutes not already included in this agenda.
7. Public question time
8. Councillors Reports: Playground, Defibrillator
9. Finance:
 - a. Review of Internal Auditors Notes
 - b. Approve the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3).
 - c. Consider the Accounting Statements 2021-2022
 - d. Approve the Accounting Statements and sign off by Chairman
 - e. Approval of invoices/cheques for payment
 - f. Insurance quote
 - g. Grass Cutting contract
 - h. Exchange memory stick
10. Village Re-numbering – (b/f awaiting confirmation from BC)
11. Speed Limits – b/f
12. Public Footpaths - b/f
13. Bus Stop Shelter
14. Emergency Plan - review
15. Correspondence
 - ~ Letter from E Parsons, Sandringham Estate
 - ~ BCWN&KL – Warm Homes Funding Scheme

~ BCKL&WN – Planning consultation re Caravan site, Hillington

16. Business extra to the agenda (for discussion only, no decisions can be taken)
17. Date of next meeting: Tuesday 12th July 2022
- 18 Action to be taken at the next meeting.