

Flitcham cum Appleton Parish Council

34 Beech Road, Downham Market, Norfolk PE38 9PH
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Chairperson: Susan Allen Clerk: Gill Welham

SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.

02 July 2022

Notice is given that a meeting of Flitcham Parish Council will be held on

Tuesday 12th July 2022

7.30pm at the Community Centre.

Yours faithfully

Clerk

AGENDA

- 1. Welcome from Chairman**
- 2. To receive and consider apologies for absence**
- 3. To receive Declarations of Interest**
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
- 4. To approve and sign minutes of the Parish Council Meeting held on 3rd May, 2022**
- 5. Matters arising from the minute**
- 6. Public Question Time (approx. 7.45pm)**
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
- 7. Reports from NCC, BCKL&WN and Parish Councillors.**
- 8. Income & Expenditure / Financial matters**
 - ~ Online Banking
 - i. Review and agree new Standing Orders
 - ii. Review and agree new Financial Regulations
 - iii. Review and agree new Duties of RFO
 - iv. Review and agree Internal Controls
 - v. To Agree the Clerk becomes a signatory to facilitate Online Banking
 - ~ Approval of invoices/cheques for payment
 - ~ Review Register of Assets
 - ~ Exchange Memory Stick
- 9. To review Playground/Defibrillator monthly Inspections Report**
- 10. To consider Parking issues within the village**
- 11. To appoint a Parish Councillor to sit on Management Committee of Community Centre**
- 12. To consider Village re-numbering b/f last meeting**
- 13. To review portfolios of each councillor**
- 14. To consider issues regarding SAMS unit**
- 15. To consider planning application for Church Road**
- 16. Update re Plaque received from Lord Lieutenant of Norfolk**
- 17. Update on Bus Shelter repairs**
- 18. Parish Partnership Bid**
- 19. To review and consider the Jubilee Tree Planting initiative**
- 20. Correspondence**

- ~ David Ormerod application for two Public Rights of Way
- ~ Norfolk ALC Wellbeing re Patriotic Alternative
- ~ Norfolk ALC Wellbeing re Assistance for Residents in need
- ~ Alison Shaw re OTN Update
- ~ Houghton Festival residents update
- ~ Letter received from Esther Kew
- ~ Letter received from Isaac Burrell

21 Business extra to the agenda (for discussion only, no decisions can be taken)

22 Date of next meeting: Tuesday 6th September 2022 at 7:30pm

Close of meeting