

Flitcham cum Appleton Parish Council

34 Beech Road, Downham Market, Norfolk PE38 9PH
Tel: 01366 384205 Email: clerkflitchamparishcouncil@hotmail.co.uk

Chairperson: Susan Allen Clerk: Gill Welham

SUMMONS TO ATTEND MEETING OF FLITCHAM PARISH COUNCIL. MEMBERS OF THE PUBLIC ARE WELCOME.

29 December 2024

Notice is given that a meeting of Flitcham Parish Council will be held on

Monday 6th January 2025

7.30pm at the Community Centre.

Yours faithfully

Clerk

AGENDA

- 1. Welcome from the Chair**
- 2. To receive and consider apologies for absence**
- 3. To receive Declarations of Interest**
Council Members must declare any personal interests in any item on the Agenda and state whether they are also prejudiced. In the case of a personal interest the Member may speak and vote on the matter. In the case of prejudicial interest the Member must withdraw from the room while the matter is discussed.
- 4. To approve and sign minutes of the Parish Council Meeting held on 4th November, 2024**
- 5. Matters arising from the minutes**
 - ~ RGray to purchase bulk supply of AAA batteries for defib cabinet
 - ~ TA to purchase Caps required for the Children's playground
 - ~ Defibrillator pads had been sourced and purchased
 - ~ Donation to NARS had been made and a letter of thanks received
 - ~ Awaiting link from Cllr Beales re CIL expenditure
 - ~ Village Sign Maintenance – TA to request quote from LA Garden Maintenance
 - ~ Flitcham History Website – TA to consult with RW
- 6. Public Question Time (approx. 7.45pm)**
Members of the public are welcome and encouraged to listen to the Parish Council proceedings but are not permitted to address the Meeting except at the designated public question time. If any personal matters are to be discussed, the Parish Council has the right to exclude the public but must give notice of this fact.
- 7. Reports from NCC, BCKL&WN and Parish Councillors**
- 8. Correspondence**
 - ~ Email from BCKL&WN from planning re telephone kiosk
 - ~ Email from BCKL&WN from planning re former Valley Filling Station change to office use
 - ~ Letter of thanks from NARS for parish donation
 - ~ Email from Cllr Dark re short consultation time was inadequate
 - ~ Email from Stuart Ashworth in response to Cllr Dark agreeing to more consultation time
 - ~ Email from BCKL&WN re West Norfolk Community Grants
 - ~ Email from BCKL&WN re CIL Funding
 - ~ Email from Norfolk Constabulary attaching Crime Prevention Handbook
- 9. Income & Expenditure / Financial matters**
 - ~ Approval of invoices/cheques for payment
 - ~ Review/finalise budget for 2024/25
 - ~ Agree/set Precept
 - ~ Agree donation to St Mary's Church
 - ~ Exchange Memory Stick
- 10. To review Playground/Defibrillator monthly Inspections Report**
 - ~ replacement pads received/date?
 - ~ review outsourcing work for playground maintenance
- 11. To review items for discussion at January Sandringham Meeting**

- 12 To review Emergency Plan**
- 13 To discuss proposals regarding BT phone box disconnection/locking**
- 14 To discuss footpath on Abbey Road**
- 15 Business extra to the agenda (for discussion only, no decisions can be taken)**
- 16 Date of next meeting: Monday 3rd March 2025 at 7:30pm**

Close of meeting